CIN: U74140WB1961SGC025037

The West Bengal Small Industries Development Corporation Limited

(A Government of West Bengal Undertaking)

Regd. Office: -
"SHILPA BHAVAN"
31, Black Burn Lane, Kolkata – 700 012

Phone No.: (+91)-33 2237-0303 / 0307
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Memo No.: SB2/4287 /11/2026-27 Dated: 06 /11/2026

NOTICE INVITING ELECTRONIC QUOTATION No. 9 OF 2026-2027 OF THE WBSIDC LTD

1) Executive Engineer, WBSIDCL invites Bids through electronic quotation (NIEQ) for Regular Jangle Clearance and Maintenance of Landscaping Works from the bonafide, resourceful, and reliable experienced Contractor. Job detailed in the table below: (Submission of Bid through online only)

Sl. No	Name of the work	Estimated Amount	Application Fees (Rs.)	Earnest Money (Rs.)	Period of Completion	Eligibility of Contractor
1	Jungle Clearance & Maintenance of Landscaping & Plantation, Grassy lawn, hedges, flowers beds, ornamental / trees/ shrubs and Misc. job in connection with Maintenance inside Biswa Khudra Bazar, Bolpur.	Rate to be Quoted (With Taxes.)	2360.00	50000.00	365 Days	Resourceful Outside Contractor (Eligibility Criteria as per Sl. No 3 Mentioned below)

Note: In the event of e-filing intending bidder may download the tender document from the website, https://wbtenders.gov.in directly by the help of Digital Signature Certificate & necessary Earnest Money & cost of Tender Documents.

Necessary Earnest Money will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI) and IFSC Code and also e-procurement Ref. No.

2) **Payment procedure:**

A. Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:

i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway;

ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii. Bidder will receive a confirmation message regarding success/failure of the transaction.

iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/local Body/PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.,

v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

B. Payment through RTGS/NEFT:

i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

iii. Once payment is made, the bidder will come back to the e-Procurement portal after expire of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

iv. If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/RIs etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

C. <u>Refund/Settlement Process:</u>

i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidder, to ICICI Bank by the e-Procurement portal through web services.

ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date of which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.

iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidders uploaded to the e-Procurement portal by the tender inviting authority.

v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –

a) EMD of the L1 bidder will automatically get transferred from the pooling account to the account of **The West Bengal Small Industries Development Corporation Ltd.** along with the bank particulars of the L1 bidder.

b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

vi. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the account of **The West Bengal Small Industries Development Corporation Ltd**.

vii. All refunds will be made mandatorily to the Bank A/C from which the payments of EMD & Tender Fees (if any) were initiated.

3) <u>Eligibility criteria for participation in tender:</u>

The prospective bidders shall have satisfactorily completed as a prime agency during the last 5 (Five) years prior to the date of issue of this Notice at least one work of similar nature under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government [Non-Statutory Documents]

a. N.B.: - Completion certificate should contain a) Name of work, (b) Name & address of Client, (c) Amount put to tender, (d) Date of commencement of work (e) Date of completion of work**.**

b. An undertaking should be given stating thereby that the Firm has not been debarred or penalized for any reasons out of work by any Government Department.

c. The Bidder shall have to submit the scan copy of following information duly attested in non-statutory cover (please refer Form-IV). The hard copy of the document shall have also to be submitted physically to the office of Executive Engineer, WBSIDC Ltd. Shilpa Bhavan, (4th Floor) 31, Black Burn Lane Kol-12 under sealed covered as and when desired by the authority.
i) Name, ii) Permanent Address and Address for communication, iii) Contact Mobile no, iv) email ID

d. Subletting of contract is strictly prohibited.

e. The prospective bidders shall have experience of Jungle Clearing / regular maintenance works under Government of West Bengal during the last 5 (Five) years prior to the date of publication of this Notice.

f. The prospective bidders shall have in their full-time engagement experienced technical personnel**,** the minimum being one Civil Engineering Degree holder for works more than Rs. 50,00,000/-. One Civil Engineering Diploma holder for works less than Rs 50,00,000/- and more than Rs 1,00,000/- at their

payroll. (Authenticated documents in respect of qualification and engagement shall be furnished for Technical-Evaluation). [Non-Statutory Documents]

g. Pan Card, Professional Tax receipts Challan for the year 2026-27, Current GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for financial year (2024-2025, 2023-2024, 2022-2023) to be submitted. [Non-Statutory Documents]

h. Contractor should have to ensure the engagement of job card holder as unskilled workers of awarded works.

i. The **Working Capital** shall not be less than **15 (Fifteen) percent** of the amount put to tender out of which minimum 10% shall be of applicant's own resource.

j. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated non-responsive).

k. The available Bid capacity (to be calculated on the basis of prescribed format) of the prospective applicant shall not be less than the quoted amount.

l. In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in 3CD Form are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account in favour of applicant. No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

m. Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

n. Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application.

o. A prospective outside bidder participating in a single job either individually or as partner of a firm or in Joint Venture shall not be allowed to participate in the same job in any other form.

p. A prospective outside bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm or in Joint Venture. If found to have applied severally in a single job, all his applications will be rejected for that job.

q. Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

r. Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.

s. Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.-Op. Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. for the year 2012 along with other relevant supporting papers. [Non-Statutory Documents]

4) The prospective Bidder shall establish field testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.

5) The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the 'Tender Committee', formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIT.

6) Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay of Issuance of work order as well as payment, if any. Intending tenderers may consider these criteria quoting their rates.

7) **Constructional Labour Welfare Cess** @ 1(one) % of cost of construction will be deducted from every Bill of the selected agency, Vat, Royalty & all other Statutory levy/ Cess will have to be borne by the contractor as per rule.

8) **Adjustment of Price(increase or decrease)** :- No escalation of cost will be allowed even in extension period of time, granted by WBSIDC.

9) **Arbitration** will be allowed, as per arbitration clause in terms of Clause-25 of the said Tender Form No. 1. So Clause -25 will stand valid only for the work **above 100.00 (One Hundred) Lakh** while executing contract agreement. There shall be **no provision of Arbitration** of contract **up to Rs**.**100.00** (**Rupees one hundred) lakh**. Hence Clause-25 of the said Tender Form No. 1 is omitted.

10) **No Mobilization Advance and Secured Advance** will be allowed.

11) **Price preference** will not be allowed.

12) Statutory addition / and or deduction will be made for all other taxes from the progressive bills whether Running Accounts or final Bills as the case may be as per Govt. Rules and Regulation.

13) Agencies shall have to arrange land for creation of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility and also to be submitted the definite work programme within 07(Seven) days to complete the same within stipulated period as mentioned in the NIET from the stipulated date of commencement of work in all respect.

14) **Bids shall remain valid** for a period not more than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

15) All materials, Malies and Supervisor & labour and tools including good earth, manure, fertilizers, insecticide herbicide pesticide, protective equipment etc. as requited for execution of the work shall be procured and supplied by the agency at their own cost.

16) Scope of Work: -

The activities under the scope of work of the agency/contractor shall broadly include but not limited to the following: -

A) Maintenance of Landscaping Work and Cleaning of Internal Road at Entrepreneurs Hub: -

i. Regular Cutting, clearing & removing grasses, shrubs/light/heavy vegetation, all types of weeds/ unnecessary vegetation/ plants of various heights including leveling the area and removal of the rubbish/debris including uprooting, scrapping around the building location up to Boundary Wall.
ii. Regular Clearing of jungle, including uprooting of rank vegetation, grass, brush wood, trees and removal of rubbish and make the Paver Block Road pavement, Parking, open spaces & foot path clean & tidy.
iii. Sweeping of dry & fallen leaves and from the Road, Footpath, Open spaces regularly.
iv. Cleaning of grass, weeds etc. turning up the soil around the saplings / trees, hedges, flower bed and basins making shall be done after every watering.
v. Disposing off the grass, weeds as cleared from the area around the saplings/ trees, hedges to the
vi. designated place.
vii. Applying adequate quantity of good earth farm yard manure and /or chemical fertilizers at appropriate intervals to keep the saplings /trees, hedges in good health. Contractor will supply all input materials viz. good earth, farm yard manure, chemical fertilizers etc.
viii. Watering of the saplings / trees, hedges as required to keep the moisture in the soil around the sapling/trees.
ix. Applying adequate quantity of approved insecticide herbicide pesticide etc. at specified time/ intervals by spraying or by any other mean for keeping the saplings/ trees, hedges in good health.
x. The lawns shall be watered properly and regularly and shall always be kept as green carpet. The lawns to be kept free from unwanted growth / weeds and the same shall be removed along with their roots.
xi. The lawns are to be periodically mowed, by hand lawn mower or through electric lawn mower or diesel lawn mower etc.
xii. The hedges shall be kept in proper shape by cutting/ trimming
xiii. The seasonal flowers shall be planted after every season, suitable for that particular season.

B) Cleaning of Internal Road & Footpath and Gate: -

i. Regular Clearing of jungle, including uprooting of rank vegetation, grass, brush wood, trees and removal of rubbish and make the Paver Block Road pavement, Parking Areas, Gate & foot path clean & tidy.
ii. Regular Clearing of jungle, including uprooting of rank vegetation, grass, brush wood, trees on Road Side open spaces upto Boundary Wall.
iii. Sweeping of dry & fallen leaves and from the Road, Footpath, Open spaces & Gate regularly.

C) Compound Cleaning of Business Hub: -

i. Regular clearing of jungle areas, including uprooting of rank vegetation, grass, brushwood, and trees, and removal of rubbish and debris from outside of buildings, paver block road pavements, parking areas, and footpaths, to keep these areas clean, tidy, and well-maintained.

D) Maintenance of Tall trees: -

i. Cleaning of grass, weeds etc. turning up the soil around the trees and Trimming, pruning of branches as and when required.
ii. Removing dead, damaged, diseased branches, removing irregular growth of branches to get proper shape of the trees.

E) Maintenance of New Plantation (Mela Ground and Open Areas along Boundary Wall): -

i. Watering of the saplings / trees as required to keep the moisture in the soil and Cleaning of grass, weeds etc. turning up the soil around the sapling/trees.
ii. Applying adequate quantity of good earth farm yard manure and /or chemical fertilizers at appropriate intervals to keep the saplings /trees in good health.
iii. Applying adequate quantity of approved insecticide herbicide pesticide etc. at specified time / intervals by spraying or by any other mean for keeping the saplings/ trees in good health.
iv. Digging holes of required depth for Plantation of Trees (if supplied by authority / departments / WBSIDCL) in ordinary soil and refilling the same with the excavated earth mixed with manure or sludge, flooding with water, dressing including removal of rubbish and surplus earth, if any.

F) Jungle Clearing of Open Spaces: -

i. Regular Cutting, clearing & removing grasses, shrubs/light/heavy vegetation, all types of weeds/ unnecessary vegetation/ plants of various heights including leveling the area and removal of the rubbish/debris including uprooting, scrapping to keep entire compass clean and tidy.

17) Important Information: -

A. **(Date & Time Schedule)**

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIET Documents online (Publishing Date)	06/11/2026 up to 06:00 PM
2.	Start Date of sale /download of Tender Documents (online)	07/11/2026 from 10:00 AM
3.	End Date of Sale /Download of Tender Documents	27/11/2026 up to 1:00 PM.
4.	Bid submission start date (online)	07/11/2026 from 10:00 AM
5.	Bid submission closing date (online)	27/11/2026 up to 1:00 PM.
6.	Date of opening of Technical Proposals (online)	30/11/2026 up to 3:00 PM.
7.	Date of uploading list for Technically Qualified Bidder(online)	Will be informed later
8.	Date of opening of Financial Proposals (Online)	Will be informed later
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate.	Will be informed later

B. **Location of critical events:**

Bid Opening:

The West Bengal Small Industries Development Corporation Ltd.
"Shilpa Bhavan," 4th floor,
31, Black Burn Lane, Kolkata – 700 012

18) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.

19) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Superintending Engineer, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

20) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before bidding.

21) The intending tenderers are required to quote the rate *online only. No offline tender will be entertained.*

22) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

23) During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice. Beside the WBSIDC may take appropriate Legal Action against such defaulting tender.

24) In case if there be any objection regarding Prequalifying the Agency that should be lodged to the Chairman Tender Screening Committee within 2(Two) days from the date of publication of list of qualified Agency and beyond that time schedule no objection will be entertained by the Screening Committee.

25) Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances.

26) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -

a. Tender Form No.1 WBSIDC Ltd.
b. NIET
c. Technical bid
d. Financial bid

27) Prospective bidders shall have to execute the work in such a manner that the work under this e-NIT is kept maintained at appropriate service level during progress of work and for such a period of **3 Months** from the date of successful completion of the work to the entire satisfaction of Engineer-in-Charge. If any defect / damage is found during the period as mentioned above the contractor shall make the same good at his own expense, or in default, the Engineer-in-charge may cause the same to be made good by other workmen and deduct the expense (of which the certificate the Engineer-in-charge shall be final) from any sums that may be then, or at any time thereafter become due to contract or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof. Refund of Security Deposit shall only be made on after successful completion of work, to the tune of **100%** of the security deposit shall be refunded to the contractor on expiry of **3 months** from the actual date of completion of the work**.** Hence, relevant provision of Clause No. 17 of Tender Form 1 stands modified. No interest shall be payable against the security deposit and / or performance security deposit (if any).

28) In case of Ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.

29) Intending tenderers are required to submit online attested/self-attested photocopies of valid enlistment renewal certificate, valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, Trade License from the respective Municipality, Panchayet etc. (in case of S & P Contractors only), [Non statutory documents].

30) If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.

31) In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to conform to the prevailing relevant schedule of rates and / or technically sanctioned estimate.

32) The intending tenderer is required to quote the rate in figures as well as in words as percentage above /below than or at par with the relevant price schedule of rates.

33) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

34) Successful Tenderers will be required to obtain valid Registration Certificate & Labour License from respective Regional Labour Offices where construction work by them are proposed to be carried out as per Clauses u/s 7 of West Bengal Building & other Construction Works' Act, 1996 and u/s 12 of Contract Labour Act.

35) In case of Quoting rates, no multiple lowest rates will be entertained by the Department.

36) The Executive Engineer, WBSIDC Ltd. reserves the right to cancel the e-N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

37) All bidders are requested to be present either personally or through their authorized representatives in the chamber of the Executive Engineer, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

38) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) Financial Capacity
b) Technical Capability comprising of personnel & equipment capability
c) Experience

The eligibility of a bidder will be ascertained on the basis of the self attested documents in support of the minimum criteria as mentioned in a, b, c above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized in Annexure-X. If any document submitted by a bidder is noticed either manufacture or false, in such cases the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice. The bidder would also be liable for the criminal proceedings as per law.

39) Successful tenderers will be required to observe the following conditions strictly:

a) Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and Employees State Insurance Act, 1948 should be strictly adhered to wherever such Acts become applicable.

b) Minimum wages to the workers shall be paid according to the rates notified and/or revised by the State Government from time to time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.

c) Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004

d) All liabilities arising out of engagement of workers are duly met before submission of bills for payment.
If there is any violation of any or all the relevant above criteria during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the contractors to participate in e-Tendering.

1. **Registration of Contractor**

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://wbtenders.gov.in/ (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

Each contractor is required to obtain a (Class –I, Class-II, Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-2 of Guideline to Bidder DSC is given as a USB e- Token.

3. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Participation in more than one work of a N.I.T will not be accepted.

A prospective bidder shall be allowed to participate in the single job of the N.I.T either in the capacity of individual or as a partner of a firm. If an applicant is found to have submitted bids for more than one job under this NIT, the admissibility of their bid will be determined at the sole discretion of the WBSIDCL authority.

5. **Submission of Tenders**

General process of submission: Tenders are to be submitted through online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

1. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. Statutory Cover Containing

i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.
ii. RTGS/NEFT towards earnest money (EMD) prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.
iii. Tender form No. 1***(Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in*** form No. ***1 the tender is liable to be summarily rejected).***
iv. Special Terms, condition & specification of works.

A2 Non statutory Cover Containing

i. Valid Professional Tax (PT) registration certificate with current deposit receipt challan, Pan Card, IT return for the financial year 2025-26, 2024-25, 2023-24, GSTIN

Registration/clearance Certificate, Current GST payment receipt, Bank Solvency Certificate.

ii. Registration Certificate under Company Act (if any).
iii. Registered Deed of partnership Firm/ Article of Association & Memorandum.
iv. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
v. Tax Audited Report in 3 Cd Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year -I)
vi. Clearance Certificate for the Current Year issued by the Assistant Register of Co-Op(S) (ARCS) bye laws are to be submitted by the Registered labour Co-Op(S) Engineers' Co.-Opt.(S)
vii. List of Technical staffs along with them authentically to menials & appointment letter other supporting documents of any.
viii. Affidavits (Ref: - format shown in section B, Annexure "X")
ix. Credential for completion of at least one similar nature of work under the authority of state/ central Govt. undertaking statutory bodies constituted under the statute of the state/ state Govt. prior to the date of issue of this NIEQ is to be furnished.

Note: - Failure of submission of any of the above-mentioned documents in specified cover as above (A1, i.e., Statutory cover and A2, i.e., non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to summarily rejected.

2. Tender committee (TSC)

i. Opening of Technical proposal: -
Technical proposals will be opened by the Executive Engineer, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.
At the same time the technical proposals which will be received through off-line will also be opened.
ii. Intending tenderers may remain present if they so desire.
iii. Cover (folder) statutory documents should be opened first & if found in order, cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.
iv. Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.
v. Uploading of summary list of technically qualified tenderers.
vi. Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
vii. During evaluation, the committee may summon the tenderer to seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

3. Financial proposal

i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) online through computer in the space market for quoting rate in the BOQ.

ii. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

6. **Penalty for suppression / distortion of facts**

i. If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, this office may take appropriate legal action against such defaulting tenderer.

ii. Financial capacity of a bidder will be judged on the basis of working capital and available bid capacity as mentioned in the e-N.I.T. to be derived from the information furnished in **FORM-I & II** (Section-B) i.e., Application (for Pre-qualification) & Financial Statement. If an applicant feels that his/their Working Capital beyond own resource may be insufficient, he/they may include with the application a letter of guarantee issued by a first class Bank to supplement the applicant. **This letter of guarantee should be addressed to the Tender Inviting/ Accepting Authority and should guarantee duly specifying the name of the project that in case of contract is awarded to the Bidder, the Bidder will be provided with a revolving line of credit.** Such revolving line of credit should be maintained until the works are taken over by the Engineer-In-Charge/ Employer.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years.

7. **AWARD OF CONTRACT**

i. The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time the prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii. The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii. The notification of award will constitute the formation of the Contract.

iv. The Agreement in Tender Form No 1 WBSIDC Ltd. will incorporate all agreements between the Tender Accepting Authority and the successful Bidder.

Executive Engineer
KUNTAL DEB SIKDAR
EXECUTIVE ENGINEER (C)
THE WBSIDC LTD.

Memo No. SB2/4276/1 (1)/2026-27 Dated: - 06 /11/2026

Copy forwarded to the PRO for information with the request for circulation of the NIT widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

Executive Engineer
KUNTAL DEB SIKDAR
EXECUTIVE ENGINEER (C)
THE WBSIDC LTD.

Memo No. SB2/427/2(11)/2026-27 Dated:- 06 /11/2026

Abridged Copy forwarded for kind information to the :-

1.	Managing Director	The WBSIDC LTD. Kolkata – 12
2.	Executive Director	The WBSIDC LTD. Kolkata – 12
3.	Estate Manager	The WBSIDC LTD. Kolkata – 12
4.	Chief Financial Officer	The WBSIDC LTD. Kolkata – 12
5.	Superintending Engineer	The WBSIDC LTD. Kolkata – 12
6.	Assistant Engineer (Civil)-I, Sri R.K. Saha	The WBSIDC LTD. Kolkata – 12
7.	P.S to the M I C, Department of MSME & T, Govt. of W.B.,	Hemanta Bhavan, 1st floor, 12, BBD Bag (East), Kolkata-700001.
8.	P.S to the M O S, Department of MSME & T, Govt. of W.B.,	Hemanta Bhavan, 1st floor, 12, BBD Bag (East), Kolkata-700001.
9.	Sr. P.S to Principal Secretary, Department of MSME & T,	Shilpa Sadan, 7th floor, 4, Camac Street, Kol-700016
10.	Estimating Section (Civil)	The WBSIDC LTD. Kolkata – 12
11.	Notice Board, Shilpa Bhavan, (4th floor)	The WBSIDC LTD. Kolkata – 12
12.	Office Copy	The WBSIDC LTD. Kolkata – 12

Executive Engineer
The WBSIDC LTD.
KUNTAL DEB SIKDAR
EXECUTIVE ENGINEER (C)
THE WBSIDC LTD.

PRE-QUALIFICATION APPLICATION

To
The Executive Engineer,
The WBSIDC Ltd.
31, Black Burn Lane,
Shilpa Bhavan
Kolkata- 700 012.

Ref: - **N.I.EQ.No.: of 2026-27 (Sl. No. 01) of Executive Engineer, WBSIDC Ltd.**

for_____

_____ (Name of work)

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of_____ In the capacity _____duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:
(a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
(b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclo:- e-Filling:-
1. Statutory Documents
2. Non Statutory Documents

Date: - **Signature of applicant including title** and capacity in which application is made.

SECTION – B
Form – II A

B.2. FINANCIAL STATEMENT

B.2.1. Name of applicant:

B.2.2. Information of audited financial statements for the last year to demonstrate the current soundness of the bidder's financial position:

1. The bidder's net worth for the last year calculated on the basis of capital, profit and free reserve available to the firm should be positive.
2. Bidders, who meet the minimum qualification criteria, will be qualified only if their available bid capacity at the expected time of bidding is more than the total estimated cost of the works. The available bid capacity will be calculated as under:
   Assessed Available Bid capacity=(AxNx2-B)=_____
   where,
   A= Maximum value of engineering works in respect of projects executed in any one year during the last five years (updated to the price level of the year indicated in table below under note) taking into account the completed as well as works in progress. The projects include turnkey project/item rate contract/Construction works.
   N= Number of years (i.e, ------ year) prescribed for completion of the works for which bids are invited. Please refer table for List of Schemes in page 1.
   B= Financial liability of the bidder to be incurred for existing commitments and ongoing works during the period of the subject contract.

To calculate the value of "A"
i)A table containing value of Engineering works in respect to projects (Turnkey projects/item rate contract /Construction works) undertaken by the Bidder during the last 5 years is as follows:

Serial No	Financial Year	Value of Engineering works undertaken w.r.t. projects (Rs in Crore)	Updation factor.	Value updated to the price level of the year
(1)	**(2)**	**(3)**	**(4)**	**(5)= Col 3 X Col 4**
1	**(2024-2025) Year-1**		1.00	
2	**(2023-2024) Year-2**		1.05	
3	**(2022-2023) Year-3**		1.10	
4	**(2021-2022) Year-4**		1.15	
5	**(2020-2021) Year-5**		1.20	

ii) Maximum value of projects that have been undertaken during the F.Y---------- out of the last five years and value thereof is Rs ---------- Crore (Rupees ----------).

iii) Net worth for the Financial year **2024-2025** is (Rs in figure) _____ .

…….....
……....
Signature, name and designation of Authorised Signatory
For and on behalf of
……..(Name of the applicant)

……
……
Name of the Statutory Auditor's Firm/Chartered Accountant
Signature:-
Seal of the Audit/Chartered Accountant Firm:
Name of signatory (in capital) :-
Membership No.:-
Firm Regn. No:-
Date of Birth :-
UDIN :-
Mob:-
Mob:-

NB:- All information sought w.r.t. Firm/ Chartered Accountant is mandatory.

To calculate the value of "B"

3. Following table containing value of all the existing commitments and on-going workings to be completed during the next ___ years (prescribed time for completion of the works for which bids are invited) is as follows:

Sl. No.	Name of the Work/ Project	Name of the Employer	Percentage of participation of Bidder in the project	Stipulated period of completion as per **Work Order with the start date**	Value of Contract as per Agreement/Work Order Rs._____	Value of work completed Rs._____	Balance value of work to be completed Rs._____	Anticipated date of completion	Financial liability to incurring for the said work/project during the period of the subject contract Rs._____
1	2	3	4	5	6	7	8	9	10

……..…….
Signature, name and designation of Authorised Signatory
For and on behalf of
…….(Name of the Applicant)

Note:

1. **All the documents to be submitted in support of Annexure-A must be duly signed and sealed by the applicant/ bidder and authenticated by Statutory Auditor's firm. 3CB, 3CD & 26AS must be submitted.**
2. **For calculation of "B" (work in hand) in financial statement, in progress certificate of running work if any is mandatory which will be issued by the Executive Engineer or equivalent or competent authority of a State / Central Government, State / Central Government undertaking, Statutory / Autonomous bodies constituted under the Central / State statute.**

Form – II B

This is to certify that we have verified the consolidated financial statement of_____(Name of the Firm in which application is made) having its Registered Office at _____(address of the Firm). Based on our examination of Books and Records and other documentary evidences we certify that the financial data of the company given in the balance sheets are detailed hereunder for the Financial year(s) as mentioned below are true and correct.

Sl No	Description	Financial Data for the last 5 audited Financial Years.				
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
1.	**Net Worth** (Calculated on the basis of capital, profit and free reserve available to the firm should be positive)					
2.	**Working Capital**					
3.	**Annual Turnover** (Engineering works)					

Available Liquid Assets (2024-2025 FY):

1. Working Capital = Rs _____
2. Uncommitted Bank Guarantees =Rs _____
3. Credit facilities = Rs _____

(Certificate to be submitted in **Form II C**)

Total Liquid Assets = Rs_____

……..... ……..... Signature, name and designation of Authorised Signatory For and on behalf of ……..(Name of the applicant)	…… …… Name of the Statutory Auditor's Firm/Chartered Accountant Signature:- Seal of the Audit/Chartered Accountant Firm: Name of signatory (in capital) :- Membership No.:- Firm Regn. No:- Date of Birth :- UDIN :- Mob

N.B :-*THIS FORM (i.e FORM-II B) MUST BE PROPERLY MADE IN THE LETTER HEAD OF THE AUDITOR'S/ CHARTERED ACCOUNTANTFIRM, CLEARLYMENTIONING THE ADDRESS, e-mail ID, and CONTACT NUMBER OF THE FIRM & should preferably be made in a single page else to be authenticated in each page similarly.*

NB:-i) All information sought w.r.t. Firm/ Chartered Accountant is mandatory.
ii) All data as mentioned in form II B shall be available through UDIN verification.

FORM –II C

(Format for Credit Facility issued by the bank which is authorised to conduct Government business in West Bengal by Reserve Bank of India as notified by State Government from time to time and any other Bank which has been authorised by the State Government)

Ref. No:- ***Date:-***

Certified that we hereby undertake to declare that a Credit Facility of Rs ..... shall be provided to the agency .....(name of the agency)..... for the execution of the work_____(name of the work)_____ (vide eNIT No-_____) if awarded by the competent authority/ Tender Inviting Authority.

Signature of the Bank Authority

Designation:
Code No-
Counter Signed by the intending Bidder

NB:- Devoid of Ref. No:- & Date:-, may lead to non-acceptance of this document.

Annexture– 'X'

Affidavit

(To be furnished in Non – Judicial Stamp paper of appropriate value duly notarized)
Ref : NIEQ NO : of 2026-27

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.

2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.

3. The under signed would authorize and request any bank, person, firm or Corporation to
Furnish pertinent information as deemed necessary and / or as request by the department to verify this statement.

4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.

5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.

Signed by an authorized officer of the firm
Title of the Officer
Name of the firm with Seal
Date:

SECTION – B
FORM- III

STRUCTURE AND ORGANISATION

A.1 Name of applicant :

A.2 Office Address :

Telephone No. :

Fax No. :

E-mail :

A.3 Name and address of Bankers :

A.4 Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

Signature of applicant including title and capacity in which application is made.