THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No:SB-2/3543/7/26-27 **Dated 28/09/2026**

NOTICE INVITING ELECTRONIC TENDER No 310/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF FURNITURE

The Deputy Manager, WBSIDC LTD, invites ***e-tender FROM THE BONAFIDE SSI MANUFACTURER OF having sufficient experience in the similar nature of work*** for the work detailed in the table below: (Submission of Bid through ***online)***

Sl. No	Name of the work	Estimated Amount (in Rs.)	Earnest Money (in Rs.)	Price of Technical & Financial Bid documents and other Annexures	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Supply of Furniture at Kolkata	Rs. 1,08,840/-	N.A	NIL	15 (fifteen) days from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification & Quantity of items.

Sl No.	Item Description	Specification	Quantity (in pcs/sft)
1	EXE.TABLE-PRE-LAMIN.PARI.BOARD	**L" Shaped Modular Office Table with back storage unit** Size for Front Desk 2100mm (L) X 1200mm (D)x 750mm (Ht) in prescribed position and Size for Side Unit 900 mm x 450 mm x 750 mm(Ht) with 2 nos.2 Drawer Pedestal unit of Size 400mm X 450mm X 500mm (Ht), Metal key board tray and Metal CPU Trolley(ebco brand). The table top and Side Unit Top will be made of 25mm thick MDF plain particle board as per IS 3087 covered with 0.6mm thick post formed laminate with both side full round edge profile. The back side of table top and Side Unit Top will be pasted with 0.8 mm thick balancing laminate. The side panel and modesty panel will be made of 25mm and 18mm thick CNC processed curved profile .All exposed edges	1 pc

		shall be lipped with minimum 1mm thick PVC edge banding. The outer structure of Pedestal Unit shall be made up of 18mm thick MDF board conforming to IS 12823 and the top panel shall be made of 25 mm thick full round post form laminated particle board conforming to IS 3087. The back panel of pedestal unit shall be made up of 9 mm thick MDF board (OSL). All edges shall be lipped with 2 mm PVC edge band. Three Nos. powder coated metal drawer (Hettich make or equivalent) with sliding channels will be provided with 9mm thick MDF board(OSL) panel as base of each drawer. The unit is to be provided with common single point locking arrangement for all the drawers. Drawers shall be provided with recessed anodized aluminum handles. Size of Side unit 900 X 400 and back unit 1200 (L) X 400 (D) X 900 H) in indside one shelf making two compartment.	
2	STORAGE - BWR GRADE (SFT)	Fabcating & supplying of full height/low height Storage Unit with shelve made out of 19 mm BWR grade Plywood with 1 mm laminate pasted. It should be PVC edg bending .The entire strucher should be completed with proper hardware and fittings as necessary.	38 sft

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Regd. Office:
"SHILPA BHAVAN"
31, Black Burn Lane, 2nd Floor
Kolkata- 700012.

1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://etender.wb.nic.in

2. **Eligibility criteria for participation in tender** :

a) The prospective bidders shall have to have ***UDYAM Certificate and should have own manufacturing set up/factory . In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 3(Three) years prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Bank Solvency [above 10% of the Tender Value (Amount put to tender)] Certificate **(not more than one year of issuance tender)**from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in 3CD (if mandatory as per turnover) Form are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit) . No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the 'Tender Committee', formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in company letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.

6) **Adjustment of Price (increase or decrease)** :- No escalation of cost will be allowed even during the period of extension , if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) No **Mobilization Advance and Secured Advance** will be allowed.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.**In that case, the amount should be deposited in the form of Bank Guarantee within 5 (five) days in favour of **"The West Bengal Small Industries Development Corporation Ltd."** after getting intimation from the tendering Authority.

Important Information :-

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIT Documents online (Publishing Date)	01.10.2026 05.00 P.M
2	Start Date of sale /download of Tender Documents (online)	01.10.2026 06.00 P.M
3	End Date of Sale /Download of Tender Documents	08.10.2026 02.00 P.M
4.	Bid submission start date (online)	02.10.2026 10.00 A.M
5.	Bid submission closing date (online)	08.10.2026 05.00 P.M.
6.	Date of opening of Technical Proposals (online)	09.10.2026 12.00 P.M.
7.	Date of uploading list for Technically Qualified Bidder (online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate	Will be informed later on

B. Location of critical events :

Bid Opening : Office of the Deputy Manager
The West Bengal Small Industries Development Corporation Ltd.
Silpa Bhavan,
31, Black Burn Lane, Kolkata – 700 012

10) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Deputy Manager, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

11) The intending tenderers are required to quote the rate *online only. No offline tender will be entertained.*

12) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

13) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favor of the tenderer under any circumstances. Besides the WBSIDC Ltd. may take appropriate legal action against such defaulting tenderers.

14) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -

a) NIET
b) Technical bid
c) Financial bid.

15) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate,

PAN Card, GSTIN registration Certificate along with current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayat etc. [Non statutory documents].

16) If the dates fall on holidays or natural calamity, the dates defer to next working days.

17) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

18) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

19) The Deputy Manager, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

20) All bidders are requested to be present either personally or through their authorized representatives in the office of the Deputy Manager, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

21) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

22) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) **Financial Capacity**
b) **Technical Capability comprising of personnel & equipment**
c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c as above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufactured or false, in such cases the eligibility of the bidder/ tenderer/Supplier will be out rightly rejected at any stage without any prejudice. The bidder will also be liable for the criminal proceedings as per law.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the Manufacturer to participate in e-Tendering.

1. **Registration of Manufacturer/ Supplier.**

Any Manufacturer/ Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

Each manufacturer is required to obtain a (class –I, class-II , Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. DSC is given as a USB e- Token.

3. The Manufacturer can search & download NIET & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. **Submission of Tenders**

General process of submission: Tenders are to be submitted online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. **Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return, for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3 Cd Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

viii) Valid documents of SSI Registration. (UDYAM)

AGREEMENT

i. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in technical bid document the tender is liable to be summarily rejected.***

A2. ***Statutory Cover Containing***

i. Bidder should have valid VAT / Sales Tax registration certificate with Acknowledgement, PAN, P-TAX, Labour License, PF & ESI (if not mandatory as per norms then declaration shall have to be submitted), GST Registration Certificate, Bank Solvency [above 10% of the Tender Value (Amount put to tender)], MSME (UDAYM) Certificate, PAN, Partnership deed, Company Registration Certificate, Credential, Completion Certificate, Machineries, P/L 2023-24, P/L 2024-25, P/L 2025-26,

ii. Special Terms, condition & specification of works.

iii. The bidder should have experience of similar nature of works.

iv. **Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.**

Note: - Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e. Non-statutory cover and A2, i.e. statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Deputy Manager, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

C) **Financial proposal**

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

Sd/-
Deputy Manager

Memo No. : …… **Dated: ……/……/2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

Sd/-
Deputy Manager

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :……. **Dated :…./…./.2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Marketing Manager The W.B.S.I.D.C. Ltd. Kolkata-12.
3) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.
5) P.A to the Marketing Manager The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Notice Board, Silpa Bhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
8) Office Copy.

Sd/-
Deputy Manager
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.

2) No payment will be made for unapproved materials.

3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.

4) No extra payment will be made for carrying of materials involving head load/ trolley etc.

5) Work must be completed within scheduled time.

6) Actual quantity of supply of Furniture may be changed subject to decision of the authority.

7) Quantity of supply may vary depending on the requirement.

8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.

9.) Supply of Furniture /execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of Furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.

10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23) All Supporting documents should be enclosed by self-attested.

24) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

25) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

(26) The bidders may be asked to submit rate analysis if required by the competent authority.

27) **Payment will be made after receiving the same from the indenting authority.**

28) The L1 bidder should have to submit satisfactory performance certificate from the indenting authority before releasing payment.

29) In Case of the tie bid Memo. No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

30) Delivery charges will be paid to the bidders if it is received from the Indenting Authority.

31) If there is any objection regarding qualification of any bidder the same should be lodged online to Deputy Manager, The WBSIDCL at **marketing@wbsidcl.in** within 48hrs (Forty Eight) Hours from the date of opening of Technical Evaluation and beyond the said time schedule no objection will be entertained.

33) The bidder must have Manufacturing unit.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the Manufacturer. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the Furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the Furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such Furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

vi) The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vii) Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the Manufacturer. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B
Specification of Furniture .

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)
Technical Bid for supply of Furniture .

Sl. No.	Particulars	Information
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required Furniture .
9.	Supply details to the Govt Agencies or other reputed agencies including The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	

12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier
(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO: 310/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title and capacity in which application is made

NIET NO. 309/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No:SB2/3711/6/26-27 **Dated:- 30/09/2026**

NOTICE INVITING ELECTRONIC TENDER No. 309/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF HOSPITAL FURNITURE & EQUIPMENT

The Assistant Manager-I, WBSIDC LTD, invites ***e-tender FROM THE BONAFIDE SSI MANUFACTURER having sufficient experience in the similar nature of work*** for the work detailed in the table below: (Submission of Bid through ***online)***

Sl. No	Name of the work	Estimated Amount in (Rs.)	Earnest Money in (Rs.)	Price of Technical & Financial Bid documents and other Annexures	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Supply of Hospital Furniture & Equipment at Howrah	**Rs.3,89,250.00**	N.A	NIL	15 (Fifteen days) from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification of Hospital Furniture & Equipment.

Sl no	Item	Specification	Quantity in (pcs)
1.	**WARD LOCKER-DELUXE TYPE**	MS 1 mm thick CRCA sheet construction. One drawer unit and one cabinet. Open space in between. Drawer movement should be very smooth. Handle for drawer and cabinet. Top super imposed with 0.5 thick SS 304 sheet with three sides raised. Full length legs made of 40 x 20 x 18 gauge MS tube. Mounted on four 50 mm dia castors. Pre treated and epoxy powder coated finish. Overall approximate dimension- 400 mm x 400 mm x 800 mm H.	60
2.	**Mobile I.V. Stand**	Five pronged MS base with 50 mm dia castors. 31mm Dia 18 gauge SS tube. 10 mm dia SS rod with double hooks. Height adjustment from 1370 mm to 2400 mm. MS base epoxy powder coated and SS parts are buffed bright.	50

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.
Regd. Office:
"SHILPA BHAVAN"
31, Black Burn Lane, 2nd Floor
Kolkata- 700012.

1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://wbtenders.gov.in.

2. **Eligibility criteria for participation in tender :**

a) The prospective bidders shall have to have ***Valid UDYAM Certificate and should have own manufacturing set up/factory. In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 1(One) year prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Solvency Certificate**(not more than one year of issuance tender)** from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years, Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in3CD Form (if mandatory as per turnover) are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit). No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the 'Tender Committee' formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Issuance of work order as well as payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained for any delay of issuance of work order as well as payment, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) **The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.**

6) **Adjustment of Price (increase or decrease)**:- No escalation of cost will be allowed even during the period of extension, if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) Delivery charges will paid @ 5% for all the districts except Kolkata, Howrah , Hooghly , North 24 Parganas & South 24 Parganas.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.** In that case, the amount should be deposited in the form of **Bank Guarantee** within 5 (five) days in favour of "The West Bengal Small Industries Development Corporation Ltd." after getting intimation from the tendering Authority.

Important Information :-

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIT Documents online (Publishing Date)	01.10.2026 05.00 P.M
2.	Start Date of sale /download of Tender Documents (online)	01.10.2026 06.00 P.M
3.	End Date of Sale /Download of Tender Documents	08.10.2026 02.00 P.M
4.	Bid submission start date (online)	02.10.2026 10.00 A.M
5.	Bid submission closing date (online)	08.10.2026 05.00 P.M.
6.	Date of opening of Technical Proposals (online)	09.10.2026 12.00 P.M.
7.	Date of uploading list for Technically Qualified Bidder (online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate	Will be informed later on

B. Location of critical events :

Bid Opening : Office of the Assistant Manager-I
The West Bengal Small Industries Development Corporation Ltd.
Shilpa Bhavan,
31, Black Burn Lane, Kolkata – 700 012

11) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Assistant Manager-I, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

12) The intending tenderers are required to quote the rate online only. No offline tender will be entertained.

13) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

14) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances. Besides the WBSIDC Ltd may take appropriate legal action against such defaulting tenderes.

15) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -
    a) NIET
    b) Technical bid
    c) Financial bid.

16) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate,

PAN Card, GSTIN registration Certificate alongwith current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayet etc. [Non statutory documents].

17) If the dates fall on holidays or natural calamity, the dates defer to next working days.

18) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

19) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

20) The **Assistant Manager-I**, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

21) All bidders are requested to be present either personally or through their authorized representatives in the office of the Assistant Manager-I, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

22) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

23) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) **Financial Capacity**

b) **Technical Capability comprising of personnel & equipment**

c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c as above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufactured or false, in such cases the eligibility of the bidder/ tenderer/Supplier will be out rightly rejected at any stage without any prejudice. The bidder will also be liable for the criminal proceedings as per law.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the contractors to participate in e-Tendering.

1. **Registration of Manufacturer/ Supplier.**

Any Manufacturer/Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

Each contractor/manufacturer is required to obtain a (class –I, class-II , Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. DSC is given as a USB e- Token.

3. The contractor can search & download NIET & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. **Submission of Tenders**

General process of submission: Tenders are to be submitted online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. **Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. ***Statutory Cover Containing***

i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

ii. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in any technical bid document, the tender is liable to be summarily rejected.***

iii. Special Terms, condition & specification of works.

iv. AGREEMENT

A2. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3CD Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.

viii) Valid documents of SSI Registration (UDYAM)

Note :- Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e Statutory cover and A2, i.e Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Assistant Manager-I, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

C) **Financial proposal**

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

SD/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

Memo No. : …… **Dated:…/…/ 2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

SD/-

(Jyoti Prasad Sengupta)
Assistant Manager-I

NIET NO. 309/MKT of 2026-27

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :……. **Dated :…./…./2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
3) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Managing Director The W.B.S.I.D.C. Ltd. Kolkata-12.
5) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Notice Board, SilpaBhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Office Copy.

SD/-
(Jyoti Prasad Sengupta)
Assistant Manager-I
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.
2) No payment will be made for unapproved materials.
3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.
4) No extra payment will be made for carrying of materials involving head load/ trolley etc.
5) Work must be completed within scheduled time.
6) Actual quantity of supply of furniture may be changed subject to decision of the authority.
7) Quantity of supply may vary depending on the requirement.
8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.
9) Supply of utensils/execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and

send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.

10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23)Supporting documents should be enclosed by self-attested.

24) Service center should be in and around Kolkata.

25) Manufacturer should furnish a valid factory license for Manufacturing, Assembling and Supply of Modular furniture.

26) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

27) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

28) The bidders may be asked to submit rate analysis if required by the competent authority. Submission of abnormal rates may be caused penalty by forfeiting the EMD.

29) Payment will be made after receiving the same from the indenting authority.

30) In case of tie bid Memo No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

31) Credentials of similar nature of all the items completed within 1 (one) year at different Govt. Hospital etc. to be submitted with the tender, failing of which the bid will be rejected.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the contractors. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

v. The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vi. Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the contractor. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B

Specification of Furniture.

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)

Technical Bid for supply of Furniture.

Sl. No.	Particulars	Information
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required furniture.
9.	Supply details to the Govt. Agencies or other reputed agencies other than The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	
12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier

NIET NO. 309/MKT of 2026-27

(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO:309/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title and capacity in which application is made

NIET NO. 308/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No: SB2/3710/6/26-27 **Dated:- 30/09/2026**

NOTICE INVITING ELECTRONIC TENDER No. 308/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF HOSPITAL FURNITURE & EQUIPMENT

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1.	Supply of Hospital Furniture & Equipment at Birbhum	**Rs.1,40,452.00**	N.A	NIL	15 (Fifteen days) from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification of Hospital Furniture & Equipment.

Sl no	Item	Specification	Quantity in (pcs)
1.	**Syringe Cutter with Needle Destryoer**	Technical Specifications:- • Portable Mode. • Working in electricity (220 - 230 Volts). • Needle destroyed in 4 – 5 seconds. • Through spark gap system electrically & turn into ash. • Easy to operate. • Light weight. • Shock protected & safe.	60

2.	**Centrifuge machine 8 tubes (Round) 16 tunes (Square) (REMI make)**	Medico centrifuge having better speeds and capacities fitted with motor for vibration free performance and 5 step regulator. Elegant finish with powder coated paint works on 20V/230V AC. Option: Centrifuge machine available in different capacities. E.g. 16,6,4 tubes.; Max. Speed : rpm-5250, BRAND : REMI; Max. RCF:'g'-3600; Max. Capacity : ml-400 W X D X H mm-362X415X350 mm.; Supply : 220-240 volts 50 Hz Single Phase.	02

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1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://wbtenders.gov.in.

2. **Eligibility criteria for participation in tender :**

a) The prospective bidders shall have to have ***Valid UDYAM Certificate and should have own manufacturing set up/factory. In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 1(One) year prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Solvency Certificate**(not more than one year of issuance tender)** from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years, Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in3CD Form (if mandatory as per turnover) are to be furnished along with the balance sheet and profit and loss account, and

all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit). No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the 'Tender Committee' formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Issuance of work order as well as payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained for any delay of issuance of work order as well as payment, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) **The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.**

6) **Adjustment of Price (increase or decrease)**:- No escalation of cost will be allowed even during the period of extension, if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) Delivery charges will paid @ 5% for all the districts except Kolkata, Howrah , Hooghly , North 24 Parganas & South 24 Parganas.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.** In that case, the amount should be deposited in the form of **Bank Guarantee** within 5 (five) days in favour of "The West Bengal Small Industries Development Corporation Ltd." after getting intimation from the tendering Authority.

Important Information :-

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIT Documents online (Publishing Date)	01.10.2026 05.00 P.M
2.	Start Date of sale /download of Tender Documents (online)	01.10.2026 06.00 P.M
3.	End Date of Sale /Download of Tender Documents	08.10.2026 02.00 P.M
4.	Bid submission start date (online)	02.10.2026 10.00 A.M
5.	Bid submission closing date (online)	08.10.2026 05.00 P.M.
6.	Date of opening of Technical Proposals (online)	09.10.2026 12.00 P.M.
7.	Date of uploading list for Technically Qualified Bidder (online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate	Will be informed later on

B. Location of critical events :

Bid Opening : Office of the Assistant Manager-I
The West Bengal Small Industries Development Corporation Ltd.
Shilpa Bhavan,
31, Black Burn Lane, Kolkata – 700 012

11) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Assistant Manager-I, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

12) The intending tenderers are required to quote the rate online only. No offline tender will be entertained.

13) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

14) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances. Besides the WBSIDC Ltd may take appropriate legal action against such defaulting tenderes.

15) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -
    a) NIET
    b) Technical bid
    c) Financial bid.

16) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate,

PAN Card, GSTIN registration Certificate alongwith current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayet etc. [Non statutory documents].

17) If the dates fall on holidays or natural calamity, the dates defer to next working days.

18) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

19) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

20) The **Assistant Manager-I**, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

21) All bidders are requested to be present either personally or through their authorized representatives in the office of the Assistant Manager-I, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

22) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

23) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) **Financial Capacity**

b) **Technical Capability comprising of personnel & equipment**

c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c as above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufactured or false, in such cases the eligibility of the bidder/ tenderer/Supplier will be out rightly rejected at any stage without any prejudice. The bidder will also be liable for the criminal proceedings as per law.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the contractors to participate in e-Tendering.

1. **Registration of Manufacturer/ Supplier.**

Any Manufacturer/Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

Each contractor/manufacturer is required to obtain a (class –I, class-II , Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. DSC is given as a USB e- Token.

3. The contractor can search & download NIET & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. **Submission of Tenders**

General process of submission: Tenders are to be submitted online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. **Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. ***Statutory Cover Containing***

i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

ii. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in any technical bid document, the tender is liable to be summarily rejected.***

iii. Special Terms, condition & specification of works.

iv. AGREEMENT

A2. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3CD Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.

viii) Valid documents of SSI Registration (UDYAM)

Note :- Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e Statutory cover and A2, i.e Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Assistant Manager-I, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

C) **Financial proposal**

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

SD/-

(Jyoti Prasad Sengupta)
Assistant Manager-I

Memo No. : …… **Dated:…/…/ 2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

SD/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

NIET NO. 308/MKT of 2026-27

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :……. **Dated :…./…./2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
3) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Managing Director The W.B.S.I.D.C. Ltd. Kolkata-12.
5) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Notice Board, SilpaBhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Office Copy.

(Jyoti Prasad Sengupta)
Assistant Manager-I
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.
2) No payment will be made for unapproved materials.
3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.
4) No extra payment will be made for carrying of materials involving head load/ trolley etc.
5) Work must be completed within scheduled time.
6) Actual quantity of supply of furniture may be changed subject to decision of the authority.
7) Quantity of supply may vary depending on the requirement.
8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.
9) Supply of utensils/execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.

10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23)Supporting documents should be enclosed by self-attested.

24) Service center should be in and around Kolkata.

25) Manufacturer should furnish a valid factory license for Manufacturing, Assembling and Supply of Modular furniture.

26) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

27) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

28) The bidders may be asked to submit rate analysis if required by the competent authority. Submission of abnormal rates may be caused penalty by forfeiting the EMD.

29) Payment will be made after receiving the same from the indenting authority.

30) In case of tie bid Memo No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

31) Credentials of similar nature of all the items completed within 1 (one) year at different Govt. Hospital etc. to be submitted with the tender, failing of which the bid will be rejected.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the contractors. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

v. The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vi. Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the contractor. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

NIET NO. 308/MKT of 2026-27

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B

Specification of Furniture.

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)

Technical Bid for supply of Furniture.

Sl. No.	Particulars	Information
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required furniture.
9.	Supply details to the Govt. Agencies or other reputed agencies other than The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	
12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier
(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO:308/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title and capacity in which application is made

NIET NO. 307/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No:- SB2/3709/6/26-27 **Dated:- 30/09/2026**

NOTICE INVITING ELECTRONIC TENDER No. 307/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF HOSPITAL FURNITURE & EQUIPMENT

The Assistant Manager-I, WBSIDC LTD, invites ***e-tender FROM THE BONAFIDE SSI MANUFACTURER having sufficient experience in the similar nature of work*** for the work detailed in the table below: (Submission of Bid through ***online)***

Sl. No	Name of the work	Estimated Amount in (Rs.)	Earnest Money in (Rs.)	Price of Technical & Financial Bid documents and other Annexures	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Supply of Hospital Furniture & Equipment at Uttar Dinajpur	**Rs.7,01,760.00**	N.A	NIL	15 (Fifteen days) from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification of Hospital Furniture & Equipment.

Sl no	Item	Specification	Quantity in (pcs)
1.	**COT**	Main frame made of 60 x 30 x 16 gauge MS rectangular tube with two cross support of 50 x 25 x 18 gauge MS tube. Single section top made of 1mm thick CRCA sheet machine press bent with perforations at regular intervals. Detachable head and leg bows made of 31mm dia x 16 gauge MS tubes with 25 mm dia x 18 gauge cross support. Vetical supports of 15 mm dia MS tube. Provision for four mosquito net poles. Supplied with one set of mosquito net poles. Pre treated and epoxy powder coated. Bolt and nuts are anti rust coated. Overall approximate dimension- 1980mm L x 900 mm W x 600 mm H.	80

NIET NO. 307/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.
Regd. Office:
"SHILPA BHAVAN"
31, Black Burn Lane, 2nd Floor
Kolkata- 700012.

1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://wbtenders.gov.in.

2. **Eligibility criteria for participation in tender :**

a) The prospective bidders shall have to have ***Valid UDYAM Certificate and should have own manufacturing set up/factory. In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 1(One) year prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Solvency Certificate**(not more than one year of issuance tender)** from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years, Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in3CD Form (if mandatory as per turnover) are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit). No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the 'Tender Committee' formed for the purpose. The decision of the 'Tender Committee' will be final and absolute

in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Issuance of work order as well as payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained for any delay of issuance of work order as well as payment, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) **The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.**

6) **Adjustment of Price (increase or decrease)**:- No escalation of cost will be allowed even during the period of extension, if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) Delivery charges will paid @ 5% for all the districts except Kolkata, Howrah , Hooghly , North 24 Parganas & South 24 Parganas.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.** In that case, the amount should be deposited in the form of **Bank Guarantee** within 5 (five) days in favour of "The West Bengal Small Industries Development Corporation Ltd." after getting intimation from the tendering Authority.

Important Information :-

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIT Documents online (Publishing Date)	01.10.2026 05.00 P.M
2.	Start Date of sale /download of Tender Documents (online)	01.10.2026 06.00 P.M
3.	End Date of Sale /Download of Tender Documents	08.10.2026 02.00 P.M
4.	Bid submission start date (online)	02.10.2026 10.00 A.M
5.	Bid submission closing date (online)	08.10.2026 05.00 P.M.
6.	Date of opening of Technical Proposals (online)	09.10.2026 12.00 P.M.
7.	Date of uploading list for Technically Qualified Bidder (online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate	Will be informed later on

B. Location of critical events :

Bid Opening : Office of the Assistant Manager-I
The West Bengal Small Industries Development Corporation Ltd.
Shilpa Bhavan,
31, Black Burn Lane, Kolkata – 700 012

11) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Assistant Manager-I, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

12) The intending tenderers are required to quote the rate online only. No offline tender will be entertained.

13) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

14) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances. Besides the WBSIDC Ltd may take appropriate legal action against such defaulting tenderes.

15) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -
    a) NIET
    b) Technical bid
    c) Financial bid.

16) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, GSTIN registration Certificate alongwith current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayet etc. [Non statutory documents].

17) If the dates fall on holidays or natural calamity, the dates defer to next working days.

18) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

19) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

20) The **Assistant Manager-I**, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

21) All bidders are requested to be present either personally or through their authorized representatives in the office of the Assistant Manager-I, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

22) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

23) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) **Financial Capacity**

b) **Technical Capability comprising of personnel & equipment**

c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c as above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufactured or false, in such cases the eligibility of the bidder/ tenderer/Supplier will be out rightly rejected at any stage without any prejudice. The bidder will also be liable for the criminal proceedings as per law.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the contractors to participate in e-Tendering.

1. **Registration of Manufacturer/ Supplier.**

   Any Manufacturer/Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

   Each contractor/manufacturer is required to obtain a (class –I, class-II , Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. DSC is given as a USB e- Token.

3. The contractor can search & download NIET & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. **Submission of Tenders**

   General process of submission: Tenders are to be submitted online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. **Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. ***Statutory Cover Containing***

i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

ii. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in any technical bid document, the tender is liable to be summarily rejected.***

iii. Special Terms, condition & specification of works.

iv. AGREEMENT

A2. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3CD Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.

viii) Valid documents of SSI Registration (UDYAM)

Note :- Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e Statutory cover and A2, i.e Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Assistant Manager-I, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

C) **Financial proposal**

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

Memo No. : …… **Dated:…/…/ 2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

Sd/-

(Jyoti Prasad Sengupta)
Assistant Manager-I

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :……. **Dated :…./…./2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
3) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Managing Director The W.B.S.I.D.C. Ltd. Kolkata-12.
5) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Notice Board, SilpaBhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Office Copy.

Sd/-

(Jyoti Prasad Sengupta)
Assistant Manager-I
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.

2) No payment will be made for unapproved materials.

3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.

4) No extra payment will be made for carrying of materials involving head load/ trolley etc.

5) Work must be completed within scheduled time.

6) Actual quantity of supply of furniture may be changed subject to decision of the authority.

7) Quantity of supply may vary depending on the requirement.

8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.

9) Supply of utensils/execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.

10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23)Supporting documents should be enclosed by self-attested.

24) Service center should be in and around Kolkata.

25) Manufacturer should furnish a valid factory license for Manufacturing, Assembling and Supply of Modular furniture.

26) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

27) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

28) The bidders may be asked to submit rate analysis if required by the competent authority. Submission of abnormal rates may be caused penalty by forfeiting the EMD.

29) Payment will be made after receiving the same from the indenting authority.

30) In case of tie bid Memo No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

31) Credentials of similar nature of all the items completed within 1 (one) year at different Govt. Hospital etc. to be submitted with the tender, failing of which the bid will be rejected.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the contractors. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of

proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

v. The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vi. Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the contractor. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B

Specification of Furniture.

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)

Technical Bid for supply of Furniture.

Sl. No.	Particulars	Information
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required furniture.
9.	Supply details to the Govt. Agencies or other reputed agencies other than The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	
12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier
(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO:307/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title and capacity in which application is made

NIET NO. 306/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No:SB2/3708/6/26-27 **Dated:- 30/09/2026**

NOTICE INVITING ELECTRONIC TENDER No. 306/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF HOSPITAL FURNITURE & EQUIPMENT

The Assistant Manager-I, WBSIDC LTD, invites ***e-tender FROM THE BONAFIDE SSI MANUFACTURER having sufficient experience in the similar nature of work*** for the work detailed in the table below: (Submission of Bid through ***online)***

Sl. No	Name of the work	Estimated Amount in (Rs.)	Earnest Money in (Rs.)	Price of Technical & Financial Bid documents and other Annexures	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Supply of Hospital Furniture & Equipment at Bankura	**Rs.1,81,833.00**	N.A	NIL	15 (Fifteen days) from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification of Hospital Furniture & Equipment.

Sl no	Item	Specification	Quantity in (pcs)
1.	**ICCU Bed (High / Low)**	ICU Bed with adjustable backrest, knee rest, height and trendlenburg / Reverse Trendlenburg positions on separate crank mechanism, provided at foot end of the bed. Main bed frame made of 60 mm x 30 mm x 16 gauge MS rectangular tube. 1.2 mm thick CRCA Perforated Sheet Top. Polymer Moulded Removable Head & Foot Board. Collapsible type/ four part moulded safety side railing. Four locations for IV pole. Mounted on 125 mm dia polymer moulded anti rust type swivel castors, two with brakes. Urine bag holder, telescopic IV pole. Thoroughly tpre treated and epoxy powder coated. Dimensions: (i) Overall approx dimensions : 2150 to 2160 mm L x 1010 to 1020 mm W (ii) Bed Frame approx dimension : 2060 to 2070 mm L x 900 to 910 mm W (iii) Minimum Height 530mm approx (without Mattress) (iv) Maximum Height 740 mm approx(without mattress)	03

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.
Regd. Office:
"SHILPA BHAVAN"
31, Black Burn Lane, 2nd Floor
Kolkata- 700012.

1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://wbtenders.gov.in.

2. **Eligibility criteria for participation in tender :**

a) The prospective bidders shall have to have ***Valid UDYAM Certificate and should have own manufacturing set up/factory. In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 1(One) year prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Solvency Certificate**(not more than one year of issuance tender)** from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years, Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in3CD Form (if mandatory as per turnover) are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit). No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the

'Tender Committee' formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Issuance of work order as well as payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained for any delay of issuance of work order as well as payment, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) **The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.**

6) **Adjustment of Price (increase or decrease)**:- No escalation of cost will be allowed even during the period of extension, if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) Delivery charges will paid @ 5% for all the districts except Kolkata, Howrah , Hooghly , North 24 Parganas & South 24 Parganas.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.** In that case, the amount should be deposited in the form of **Bank Guarantee** within 5 (five) days in favour of "The West Bengal Small Industries Development Corporation Ltd." after getting intimation from the tendering Authority.

Important Information :-

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIT Documents online (Publishing Date)	01.10.2026 05.00 P.M
2.	Start Date of sale /download of Tender Documents (online)	01.10.2026 06.00 P.M
3.	End Date of Sale /Download of Tender Documents	08.10.2026 02.00 P.M
4.	Bid submission start date (online)	02.10.2026 10.00 A.M
5.	Bid submission closing date (online)	08.10.2026 05.00 P.M.
6.	Date of opening of Technical Proposals (online)	09.10.2026 12.00 P.M.
7.	Date of uploading list for Technically Qualified Bidder (online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate	Will be informed later on

B. Location of critical events :

Bid Opening : Office of the Assistant Manager-I
The West Bengal Small Industries Development Corporation Ltd.
Shilpa Bhavan,
31, Black Burn Lane, Kolkata – 700 012

11) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Assistant Manager-I, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

12) The intending tenderers are required to quote the rate online only. No offline tender will be entertained.

13) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

14) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances. Besides the WBSIDC Ltd may take appropriate legal action against such defaulting tenderes.

15) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -
    a) NIET
    b) Technical bid
    c) Financial bid.

16) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, GSTIN registration Certificate alongwith current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayet etc. [Non statutory documents].

17) If the dates fall on holidays or natural calamity, the dates defer to next working days.

18) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

19) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

20) The **Assistant Manager-I**, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

21) All bidders are requested to be present either personally or through their authorized representatives in the office of the Assistant Manager-I, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

22) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

23) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) **Financial Capacity**

b) **Technical Capability comprising of personnel & equipment**

c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c as above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufactured or false, in such cases the eligibility of the bidder/ tenderer/Supplier will be out rightly rejected at any stage without any prejudice. The bidder will also be liable for the criminal proceedings as per law.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the contractors to participate in e-Tendering.

1. **Registration of Manufacturer/ Supplier.**

   Any Manufacturer/Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

   Each contractor/manufacturer is required to obtain a (class –I, class-II , Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. DSC is given as a USB e- Token.

3. The contractor can search & download NIET & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. **Submission of Tenders**

   General process of submission: Tenders are to be submitted online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. **Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. ***Statutory Cover Containing***

i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

ii. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in any technical bid document, the tender is liable to be summarily rejected.***

iii. Special Terms, condition & specification of works.

iv. AGREEMENT

A2. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3CD Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.

viii) Valid documents of SSI Registration (UDYAM)

Note :- Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e Statutory cover and A2, i.e Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Assistant Manager-I, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

C) **Financial proposal**

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

Memo No. : …… **Dated:…/…/ 2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

Sd/-

(Jyoti Prasad Sengupta)
Assistant Manager-I

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :……. **Dated :…./…./2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
3) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Managing Director The W.B.S.I.D.C. Ltd. Kolkata-12.
5) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Notice Board, SilpaBhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Office Copy.

Sd/-

(Jyoti Prasad Sengupta)
Assistant Manager-I
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.

2) No payment will be made for unapproved materials.

3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.

4) No extra payment will be made for carrying of materials involving head load/ trolley etc.

5) Work must be completed within scheduled time.

6) Actual quantity of supply of furniture may be changed subject to decision of the authority.

7) Quantity of supply may vary depending on the requirement.

8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.

9) Supply of utensils/execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.

10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23)Supporting documents should be enclosed by self-attested.

24) Service center should be in and around Kolkata.

25) Manufacturer should furnish a valid factory license for Manufacturing, Assembling and Supply of Modular furniture.

26) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

27) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

28) The bidders may be asked to submit rate analysis if required by the competent authority. Submission of abnormal rates may be caused penalty by forfeiting the EMD.

29) Payment will be made after receiving the same from the indenting authority.

30) In case of tie bid Memo No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

31) Credentials of similar nature of all the items completed within 1 (one) year at different Govt. Hospital etc. to be submitted with the tender, failing of which the bid will be rejected.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the contractors. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

v. The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vi. Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the contractor. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B

Specification of Furniture.

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)

Technical Bid for supply of Furniture.

Sl. No.	Particulars	Information
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required furniture.
9.	Supply details to the Govt. Agencies or other reputed agencies other than The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	
12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier
(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO:306/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title
and capacity in which application is made

NIET NO. 305/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No:SB2/3707/6/26-27 **Dated:- 30/06/2026**

NOTICE INVITING ELECTRONIC TENDER No. 305/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF HOSPITAL FURNITURE & EQUIPMENT

The Assistant Manager-I, WBSIDC LTD, invites ***e-tender FROM THE BONAFIDE SSI MANUFACTURER having sufficient experience in the similar nature of work*** for the work detailed in the table below: (Submission of Bid through ***online)***

Sl. No	Name of the work	Estimated Amount in (Rs.)	Earnest Money in (Rs.)	Price of Technical & Financial Bid documents and other Annexures	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Supply of Hospital Furniture & Equipment at Howrah	**Rs.2,31,993.00**	N.A	NIL	15 (Fifteen days) from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification of Hospital Furniture & Equipment.

Sl no	Item	Specification	Quantity in (pcs)
1.	**Instrument Trey**	Made of 18/8 Gauge with thickness of 0.50mm. It is manufactured with stainless steel 304 grade without having any sharp edges. They have seamless joint less construction.	45
2.	**COT**	Main frame made of 60 x 30 x 16 gauge MS rectangular tube with two cross support of 50 x 25 x 18 gauge MS tube. Single section top made of 1mm thick CRCA sheet machine press bent with perforations at regular intervals. Detachable head and leg bows made of 31mm dia x 16 gauge MS tubes with 25 mm dia x 18 gauge cross support. Vetical supports of 15 mm dia MS tube. Provision for four mosquito net poles. Supplied with one set of mosquito net poles. Pre treated and epoxy powder coated. Bolt and nuts are anti rust coated. Overall approximate dimension- 1980mm L x 900 mm W x 600 mm H.	24

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.
Regd. Office:
"SHILPA BHAVAN"
31, Black Burn Lane, 2nd Floor
Kolkata- 700012.

1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://wbtenders.gov.in.

2. **Eligibility criteria for participation in tender :**

a) The prospective bidders shall have to have ***Valid UDYAM Certificate and should have own manufacturing set up/factory. In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 1(One) year prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Solvency Certificate**(not more than one year of issuance tender)** from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years, Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in3CD Form (if mandatory as per turnover) are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit). No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the

'Tender Committee' formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Issuance of work order as well as payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained for any delay of issuance of work order as well as payment, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) **The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.**

6) **Adjustment of Price (increase or decrease)**:- No escalation of cost will be allowed even during the period of extension, if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) Delivery charges will paid @ 5% for all the districts except Kolkata, Howrah , Hooghly , North 24 Parganas & South 24 Parganas.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.** In that case, the amount should be deposited in the form of **Bank Guarantee** within 5 (five) days in favour of "The West Bengal Small Industries Development Corporation Ltd." after getting intimation from the tendering Authority.

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31, Black Burn Lane, Kolkata – 700 012

11) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Assistant Manager-I, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

12) The intending tenderers are required to quote the rate online only. No offline tender will be entertained.

13) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

14) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances. Besides the WBSIDC Ltd may take appropriate legal action against such defaulting tenderes.

15) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -
    a) NIET
    b) Technical bid
    c) Financial bid.

16) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, GSTIN registration Certificate alongwith current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayet etc. [Non statutory documents].

17) If the dates fall on holidays or natural calamity, the dates defer to next working days.

18) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

19) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

20) The **Assistant Manager-I**, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

21) All bidders are requested to be present either personally or through their authorized representatives in the office of the Assistant Manager-I, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

22) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

23) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) **Financial Capacity**

b) **Technical Capability comprising of personnel & equipment**

c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c as above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufactured or false, in such cases the eligibility of the bidder/ tenderer/Supplier will be out rightly rejected at any stage without any prejudice. The bidder will also be liable for the criminal proceedings as per law.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the contractors to participate in e-Tendering.

1. **Registration of Manufacturer/ Supplier.**

   Any Manufacturer/Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

   Each contractor/manufacturer is required to obtain a (class –I, class-II , Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. DSC is given as a USB e- Token.

3. The contractor can search & download NIET & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. **Submission of Tenders**

   General process of submission: Tenders are to be submitted online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. **Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. ***Statutory Cover Containing***

i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

ii. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in any technical bid document, the tender is liable to be summarily rejected.***

iii. Special Terms, condition & specification of works.

iv. AGREEMENT

A2. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3CD Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.

viii) Valid documents of SSI Registration (UDYAM)

Note :- Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e Statutory cover and A2, i.e Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Assistant Manager-I, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

C) **Financial proposal**

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

Memo No. : …… **Dated:…/…/ 2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

Sd/-

(Jyoti Prasad Sengupta)
Assistant Manager-I

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :……. **Dated :…./…./2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
3) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Managing Director The W.B.S.I.D.C. Ltd. Kolkata-12.
5) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Notice Board, SilpaBhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Office Copy.

Sd/-

(Jyoti Prasad Sengupta)
Assistant Manager-I
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.

2) No payment will be made for unapproved materials.

3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.

4) No extra payment will be made for carrying of materials involving head load/ trolley etc.

5) Work must be completed within scheduled time.

6) Actual quantity of supply of furniture may be changed subject to decision of the authority.

7) Quantity of supply may vary depending on the requirement.

8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.

9) Supply of utensils/execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.

10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23)Supporting documents should be enclosed by self-attested.

24) Service center should be in and around Kolkata.

25) Manufacturer should furnish a valid factory license for Manufacturing, Assembling and Supply of Modular furniture.

26) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

27) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

28) The bidders may be asked to submit rate analysis if required by the competent authority. Submission of abnormal rates may be caused penalty by forfeiting the EMD.

29) Payment will be made after receiving the same from the indenting authority.

30) In case of tie bid Memo No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

31) Credentials of similar nature of all the items completed within 1 (one) year at different Govt. Hospital etc. to be submitted with the tender, failing of which the bid will be rejected.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the contractors. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

v. The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vi. Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the contractor. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B

Specification of Furniture.

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)

Technical Bid for supply of Furniture.

Sl. No.	Particulars	Information
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required furniture.
9.	Supply details to the Govt. Agencies or other reputed agencies other than The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	
12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier
(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO:305/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title
and capacity in which application is made

NIET NO. 304/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No: SB2/3706/6/2026-27 **Dated:- 30.09.2026**

NOTICE INVITING ELECTRONIC TENDER No. 304/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF HOSPITAL FURNITURE & EQUIPMENT

The Assistant Manager-I, WBSIDC LTD, invites ***e-tender FROM THE BONAFIDE SSI MANUFACTURER having sufficient experience in the similar nature of work*** for the work detailed in the table below: (Submission of Bid through ***online)***

Sl. No	Name of the work	Estimated Amount in (Rs.)	Earnest Money in (Rs.)	Price of Technical & Financial Bid documents and other Annexures	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Supply of Hospital Furniture & Equipment at Dakshin Dinajpur	**Rs. 4,45,800.00**	N.A	NIL	15 (Fifteen days) from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification of Hospital Furniture & Equipment.

Sl no	Item	Specification	Quantity in (pcs)
1.	**Instrument Trey**	Made of 18/8 Gauge with thickness of 0.50mm. It is manufactured with stainless steel 304 grade without having any sharp edges. They have seamless joint less construction.	400
2.	**Steel Almirah with 01 Locker**	CRCA sheet construction. Overall dimension- 1950 H x 875 W x 475 D. A pair of hinged doors and handle with internal locking arrangement. Four fixed shelves making five compartments, one locker. Built of 1 mm thick sheet throughout. Synthetic enamel finish. The lowest compartment should be of 450 mm. And the others compartments should be of equal distance.	20

NIET NO. 304/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.
Regd. Office:
"SHILPA BHAVAN"
31, Black Burn Lane, 2nd Floor
Kolkata- 700012.

1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://wbtenders.gov.in.

2. **Eligibility criteria for participation in tender :**

a) The prospective bidders shall have to have ***Valid UDYAM Certificate and should have own manufacturing set up/factory. In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 1(One) year prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Solvency Certificate**(not more than one year of issuance tender)** from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years, Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in3CD Form (if mandatory as per turnover) are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit). No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the 'Tender Committee' formed for the purpose. The decision of the 'Tender Committee' will be final and absolute

in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Issuance of work order as well as payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained for any delay of issuance of work order as well as payment, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) **The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.**

6) **Adjustment of Price (increase or decrease)**:- No escalation of cost will be allowed even during the period of extension, if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) Delivery charges will paid @ 5% for all the districts except Kolkata, Howrah , Hooghly , North 24 Parganas & South 24 Parganas.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.** In that case, the amount should be deposited in the form of **Bank Guarantee** within 5 (five) days in favour of "The West Bengal Small Industries Development Corporation Ltd." after getting intimation from the tendering Authority.

Important Information :-

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIT Documents online (Publishing Date)	01.10.2026 05.00 PM
2.	Start Date of sale /download of Tender Documents (online)	01.10.2026 06.00 PM
3.	End Date of Sale /Download of Tender Documents	08.10.2026 02.00 PM
4.	Bid submission start date (online)	02.10.2026 10.00 AM
5.	Bid submission closing date (online)	08.10.2026 05.00 PM
6.	Date of opening of Technical Proposals (online)	09.10.2026 02.00 PM
7.	Date of uploading list for Technically Qualified Bidder (online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate	Will be informed later on

B. Location of critical events :

Bid Opening : Office of the Assistant Manager-I
The West Bengal Small Industries Development Corporation Ltd.
Shilpa Bhavan,
31, Black Burn Lane, Kolkata – 700 012

11) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Assistant Manager-I, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

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13) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

14) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances. Besides the WBSIDC Ltd may take appropriate legal action against such defaulting tenderes.

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    a) NIET
    b) Technical bid
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16) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, GSTIN registration Certificate alongwith current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayet etc. [Non statutory documents].

17) If the dates fall on holidays or natural calamity, the dates defer to next working days.

18) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

19) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

20) The **Assistant Manager-I**, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

21) All bidders are requested to be present either personally or through their authorized representatives in the office of the Assistant Manager-I, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

22) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

23) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) **Financial Capacity**

b) **Technical Capability comprising of personnel & equipment**

c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c as above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufactured or false, in such cases the eligibility of the bidder/ tenderer/Supplier will be out rightly rejected at any stage without any prejudice. The bidder will also be liable for the criminal proceedings as per law.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the contractors to participate in e-Tendering.

1. **Registration of Manufacturer/ Supplier.**

   Any Manufacturer/Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

   Each contractor/manufacturer is required to obtain a (class –I, class-II , Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. DSC is given as a USB e- Token.

3. The contractor can search & download NIET & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. **Submission of Tenders**

   General process of submission: Tenders are to be submitted online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. **Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. ***Statutory Cover Containing***

i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

ii. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in any technical bid document, the tender is liable to be summarily rejected.***

iii. Special Terms, condition & specification of works.

iv. AGREEMENT

A2. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3CD Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.

viii) Valid documents of SSI Registration (UDYAM)

Note :- Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e Statutory cover and A2, i.e Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Assistant Manager-I, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

C) **Financial proposal**

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

Memo No. : …… **Dated:…/…/ 2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :……. **Dated :…./…./2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
3) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Managing Director The W.B.S.I.D.C. Ltd. Kolkata-12.
5) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Notice Board, SilpaBhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Office Copy.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.

2) No payment will be made for unapproved materials.

3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.

4) No extra payment will be made for carrying of materials involving head load/ trolley etc.

5) Work must be completed within scheduled time.

6) Actual quantity of supply of furniture may be changed subject to decision of the authority.

7) Quantity of supply may vary depending on the requirement.

8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.

9) Supply of utensils/execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.

10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23)Supporting documents should be enclosed by self-attested.

24) Service center should be in and around Kolkata.

25) Manufacturer should furnish a valid factory license for Manufacturing, Assembling and Supply of Modular furniture.

26) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

27) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

28) The bidders may be asked to submit rate analysis if required by the competent authority. Submission of abnormal rates may be caused penalty by forfeiting the EMD.

29) Payment will be made after receiving the same from the indenting authority.

30) In case of tie bid Memo No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

31) Credentials of similar nature of all the items completed within 1 (one) year at different Govt. Hospital etc. to be submitted with the tender, failing of which the bid will be rejected.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the contractors. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

v. The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vi. Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the contractor. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B

Specification of Furniture.

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

NIET NO. 304/MKT of 2026-27

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)

Technical Bid for supply of Furniture.

Sl. No.	**Particulars**	**Information**
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required furniture.
9.	Supply details to the Govt. Agencies or other reputed agencies other than The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	
12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier
(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO:304/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title and capacity in which application is made

NIET NO. 303/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No: SB2/3705/6/2026-27 **Dated:- 30.09.2026**

NOTICE INVITING ELECTRONIC TENDER No. 303/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF HOSPITAL FURNITURE & EQUIPMENT

The Assistant Manager-I, WBSIDC LTD, invites ***e-tender FROM THE BONAFIDE SSI MANUFACTURER having sufficient experience in the similar nature of work*** for the work detailed in the table below: (Submission of Bid through ***online)***

Sl. No	Name of the work	Estimated Amount in (Rs.)	Earnest Money in (Rs.)	Price of Technical & Financial Bid documents and other Annexures	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Supply of Hospital Furniture & Equipment at Kolkata	**Rs. 4,33,740.00**	N.A	NIL	15 (Fifteen days) from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification of Hospital Furniture & Equipment.

Sl no	Item	Specification	Quantity in (pcs)
1.	**Stretcher Trolley**	Built of 38 mm OD MS tube with 31 mm OD cross supports. 1.2 mm thick aluminium sheet top slightly hollowed. Mounted on four 150 mm dia swivel castors. Stretcher frame either fixed or detachable as desired. Synthetic enamel/ epoxy powder coated finish.	30

NIET NO. 303/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.
Regd. Office:
"SHILPA BHAVAN"
31, Black Burn Lane, 2nd Floor
Kolkata- 700012.

1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://wbtenders.gov.in.

2. **Eligibility criteria for participation in tender :**

a) The prospective bidders shall have to have ***Valid UDYAM Certificate and should have own manufacturing set up/factory. In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 1(One) year prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Solvency Certificate**(not more than one year of issuance tender)** from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years, Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in3CD Form (if mandatory as per turnover) are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit). No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the 'Tender Committee' formed for the purpose. The decision of the 'Tender Committee' will be final and absolute

in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Issuance of work order as well as payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained for any delay of issuance of work order as well as payment, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) **The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.**

6) **Adjustment of Price (increase or decrease)**:- No escalation of cost will be allowed even during the period of extension, if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) Delivery charges will paid @ 5% for all the districts except Kolkata, Howrah , Hooghly , North 24 Parganas & South 24 Parganas.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.** In that case, the amount should be deposited in the form of **Bank Guarantee** within 5 (five) days in favour of "The West Bengal Small Industries Development Corporation Ltd." after getting intimation from the tendering Authority.

Important Information :-

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIT Documents online (Publishing Date)	30.09.2026 06.00 PM
2.	Start Date of sale /download of Tender Documents (online)	30.09.2026 06.30 PM
3.	End Date of Sale /Download of Tender Documents	07.10.2026 02.00 PM
4.	Bid submission start date (online)	01.10.2026 10.00 AM
5.	Bid submission closing date (online)	07.10.2026 05.00 PM
6.	Date of opening of Technical Proposals (online)	08.10.2026 02.00 PM
7.	Date of uploading list for Technically Qualified Bidder (online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate	Will be informed later on

B. Location of critical events :

Bid Opening : Office of the Assistant Manager-I
The West Bengal Small Industries Development Corporation Ltd.
Shilpa Bhavan,
31, Black Burn Lane, Kolkata – 700 012

11) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Assistant Manager-I, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

12) The intending tenderers are required to quote the rate online only. No offline tender will be entertained.

13) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

14) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances. Besides the WBSIDC Ltd may take appropriate legal action against such defaulting tenderes.

15) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -
    a) NIET
    b) Technical bid
    c) Financial bid.

16) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, GSTIN registration Certificate alongwith current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayet etc. [Non statutory documents].

17) If the dates fall on holidays or natural calamity, the dates defer to next working days.

18) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

19) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

20) The **Assistant Manager-I**, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

21) All bidders are requested to be present either personally or through their authorized representatives in the office of the Assistant Manager-I, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

22) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

23) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

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b) **Technical Capability comprising of personnel & equipment**

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SECTION – A

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   Any Manufacturer/Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

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i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

ii. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in any technical bid document, the tender is liable to be summarily rejected.***

iii. Special Terms, condition & specification of works.

iv. AGREEMENT

A2. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3CD Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.

viii) Valid documents of SSI Registration (UDYAM)

Note :- Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e Statutory cover and A2, i.e Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Assistant Manager-I, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

C) **Financial proposal**

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

Memo No. : …… **Dated:…/…/ 2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :……. **Dated :…./…./2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
3) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Managing Director The W.B.S.I.D.C. Ltd. Kolkata-12.
5) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Notice Board, SilpaBhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Office Copy.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.

2) No payment will be made for unapproved materials.

3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.

4) No extra payment will be made for carrying of materials involving head load/ trolley etc.

5) Work must be completed within scheduled time.

6) Actual quantity of supply of furniture may be changed subject to decision of the authority.

7) Quantity of supply may vary depending on the requirement.

8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.

9) Supply of utensils/execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.

10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23)Supporting documents should be enclosed by self-attested.

24) Service center should be in and around Kolkata.

25) Manufacturer should furnish a valid factory license for Manufacturing, Assembling and Supply of Modular furniture.

26) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

27) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

28) The bidders may be asked to submit rate analysis if required by the competent authority. Submission of abnormal rates may be caused penalty by forfeiting the EMD.

29) Payment will be made after receiving the same from the indenting authority.

30) In case of tie bid Memo No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

31) Credentials of similar nature of all the items completed within 1 (one) year at different Govt. Hospital etc. to be submitted with the tender, failing of which the bid will be rejected.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the contractors. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

v. The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vi. Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the contractor. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B

Specification of Furniture.

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)

Technical Bid for supply of Furniture.

Sl. No.	Particulars	Information
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required furniture.
9.	Supply details to the Govt. Agencies or other reputed agencies other than The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	
12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier
(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO:303/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title and capacity in which application is made

NIET NO. 302/MKT of 2026-27

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No: SB2/3590/6/2026-27 **Dated:- 28.09.2026**

NOTICE INVITING ELECTRONIC TENDER No. 302/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF HOSPITAL FURNITURE & EQUIPMENT

The Assistant Manager-I, WBSIDC LTD, invites ***e-tender FROM THE BONAFIDE SSI MANUFACTURER having sufficient experience in the similar nature of work*** for the work detailed in the table below: (Submission of Bid through ***online)***

Sl. No	Name of the work	Estimated Amount in (Rs.)	Earnest Money in (Rs.)	Price of Technical & Financial Bid documents and other Annexures	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Supply of Hospital Furniture & Equipment at Purulia	**Rs. 1,28,050.00**	N.A	NIL	15 (Fifteen days) from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification of Hospital Furniture & Equipment.

Sl no	Item	Specification	Quantity in (pcs)
1.	**Bed Stead (Heavy Design)**	Built of 38 x 38 x 3 mm MS angle iron frame, fitted with 18 gauge G.I sheet top. Folding type head and leg bows made of 31 mm OD MS tube with 25 mm cross support. Synthetic enamel/ epoxy powder coated finish. Overall approximate dimension- 1950 x 900 x600 mm.	13
2.	**Steel Almirah with 01 Locker**	CRCA sheet construction. Overall dimension- 1950 H x 875 W x 475 D. A pair of hinged doors and handle with internal locking arrangement. Four fixed shelves making five compartments, one locker. Built of 1 mm thick sheet throughout. Synthetic enamel finish. The lowest compartment should be of 450 mm. And the others compartments should be of equal distance.	01

3.	**Steel Almirah with 01 Locker**	CRCA sheet construction. Overall dimension- 1800 H x 850 W x 425 D. A pair of hinged doors and handle with internal locking arrangement. Four fixed shelves making five compartments. Built of 1 mm thick sheet throughout. Synthetic enamel finish.	01

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.
Regd. Office:
"SHILPA BHAVAN"
31, Black Burn Lane, 2nd Floor
Kolkata- 700012.

1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://wbtenders.gov.in.

2. **Eligibility criteria for participation in tender :**

a) The prospective bidders shall have to have ***Valid UDYAM Certificate and should have own manufacturing set up/factory. In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 1(One) year prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Solvency Certificate**(not more than one year of issuance tender)** from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years, Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in3CD Form (if mandatory as per turnover) are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit). No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the 'Tender Committee' formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Issuance of work order as well as payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained for any delay of issuance of work order as well as payment, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) **The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.**

6) **Adjustment of Price (increase or decrease)**:- No escalation of cost will be allowed even during the period of extension, if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) Delivery charges will paid @ 5% for all the districts except Kolkata, Howrah , Hooghly , North 24 Parganas & South 24 Parganas.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.** In that case, the amount should be deposited in the form of **Bank Guarantee** within 5 (five) days in favour of "The West Bengal Small Industries Development Corporation Ltd." after getting intimation from the tendering Authority.

Important Information :-

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time	
1.	Date of uploading of NIT Documents online (Publishing Date)	30.09.2026	05.30 PM
2.	Start Date of sale /download of Tender Documents (online)	30.09.2026	06.00 PM
3.	End Date of Sale /Download of Tender Documents	07.10.2026	02.00 PM
4.	Bid submission start date (online)	01.10.2026	10.00 AM
5.	Bid submission closing date (online)	07.10.2026	05.00 PM
6.	Date of opening of Technical Proposals (online)	08.10.2026	02.00 PM
7.	Date of uploading list for Technically Qualified Bidder (online)	Will be informed later on	
8.	Date of opening of Financial Proposals (Online)	Will be informed later on	
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate	Will be informed later on	

B. Location of critical events :

Bid Opening : Office of the Assistant Manager-I
The West Bengal Small Industries Development Corporation Ltd.
Shilpa Bhavan,
31, Black Burn Lane, Kolkata – 700 012

11) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Assistant Manager-I, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

12) The intending tenderers are required to quote the rate online only. No offline tender will be entertained.

13) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

14) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances. Besides the WBSIDC Ltd may take appropriate legal action against such defaulting tenderes.

15) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -
    a) NIET
    b) Technical bid
    c) Financial bid.

16) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate,

PAN Card, GSTIN registration Certificate alongwith current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayet etc. [Non statutory documents].

17) If the dates fall on holidays or natural calamity, the dates defer to next working days.

18) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

19) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

20) The **Assistant Manager-I**, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

21) All bidders are requested to be present either personally or through their authorized representatives in the office of the Assistant Manager-I, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

22) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

23) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) **Financial Capacity**

b) **Technical Capability comprising of personnel & equipment**

c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c as above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufactured or false, in such cases the eligibility of the bidder/ tenderer/Supplier will be out rightly rejected at any stage without any prejudice. The bidder will also be liable for the criminal proceedings as per law.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the contractors to participate in e-Tendering.

1. **Registration of Manufacturer/ Supplier.**

Any Manufacturer/Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

Each contractor/manufacturer is required to obtain a (class –I, class-II , Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. DSC is given as a USB e- Token.

3. The contractor can search & download NIET & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. **Submission of Tenders**

General process of submission: Tenders are to be submitted online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. **Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. ***Statutory Cover Containing***

i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

ii. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in any technical bid document, the tender is liable to be summarily rejected.***

iii. Special Terms, condition & specification of works.

iv. AGREEMENT

A2. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3CD Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.

viii) Valid documents of SSI Registration (UDYAM)

Note :- Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e Statutory cover and A2, i.e Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Assistant Manager-I, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

C) **Financial proposal**

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I

Memo No. : …… **Dated:…/…/ 2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

Sd/-

(Jyoti Prasad Sengupta)
Assistant Manager-I

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :……. **Dated :…./…./2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
3) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Managing Director The W.B.S.I.D.C. Ltd. Kolkata-12.
5) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Notice Board, SilpaBhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Office Copy.

Sd/-
(Jyoti Prasad Sengupta)
Assistant Manager-I
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.
2) No payment will be made for unapproved materials.
3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.
4) No extra payment will be made for carrying of materials involving head load/ trolley etc.
5) Work must be completed within scheduled time.
6) Actual quantity of supply of furniture may be changed subject to decision of the authority.
7) Quantity of supply may vary depending on the requirement.
8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.
9) Supply of utensils/execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.
10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value

for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23)Supporting documents should be enclosed by self-attested.

24) Service center should be in and around Kolkata.

25) Manufacturer should furnish a valid factory license for Manufacturing, Assembling and Supply of Modular furniture.

26) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

27) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

28) The bidders may be asked to submit rate analysis if required by the competent authority. Submission of abnormal rates may be caused penalty by forfeiting the EMD.

29) Payment will be made after receiving the same from the indenting authority.

30) In case of tie bid Memo No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

31) Credentials of similar nature of all the items completed within 1 (one) year at different Govt. Hospital etc. to be submitted with the tender, failing of which the bid will be rejected.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the contractors. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

v. The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vi. Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the contractor. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B

Specification of Furniture.

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

NIET NO. 302/MKT of 2026-27

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)

Technical Bid for supply of Furniture.

Sl. No.	**Particulars**	**Information**
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required furniture.
9.	Supply details to the Govt. Agencies or other reputed agencies other than The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	
12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier
(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO: 302/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title and capacity in which application is made

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata – 700 012

Phone No. : (033) – 2236 6769
Fax No. : (033) – 2237 6412
***Website:** www.wbsidcl.in*
***e-mail :-** wbsidcltd@gmail.com*

Memo No:SB2/3463/7/26-27 **Dated 25/09/2026**

NOTICE INVITING ELECTRONIC TENDER No 301/MKT of 2026-27 OF THE WBSIDC LTD. FOR SUPPLYING OF FURNITURE

The Marketing Manager, WBSIDC LTD, invites ***e-tender FROM THE BONAFIDE SSI MANUFACTURER OF having sufficient experience in the similar nature of work*** for the work detailed in the table below: (Submission of Bid through ***online)***

Sl. No	Name of the work	Estimated Amount (in Rs.)	Earnest Money (in Rs.)	Price of Technical & Financial Bid documents and other Annexures	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Supply of Furniture at Paschim Bardhaman	Rs. 15,36,860/-	N.A	NIL	30 (thirty) days from issuance of Work Order	WBSIDCL Marketing Division	SSI units having own manufacturing unit.

Specification & Quantity of items.

Sl No.	Item Description	SPECIFICATION	Quantity (in pcs/sft)
1	COMB.HI-LOW BENCH 8'X1'X2«'X1«	Combined bench overall size 8'X1'X2«'X1«Square pipe size 38mm X 38mm and 1.2mm gauge. Top size 15" X 8' seat 12" X8' which are made of MR ply laminate 0.8mm thickness.Under structure and connectors shall be made by 25mm/25mm CRCA hollow section of 1.2mm wall thickness conforming to grade CRI of IS-513 and shall be epoxy polyester powder coated (Blue color) with finish of 70-80 micron by treated of seven tanks process for smooth surface, anticorrosive, high resistance to scratch, chemical, thermal and mechanical stress. Structure shall be well grouted with floor. Front side cover made by 8" 12mm ply.	85 pcs

2	"IRON COT 78x36x18""""	The Cot mad of MS hollow sec powder coated/spray painted. Size will be 6.5' L X 3' W. MS hollow section size & have (SWG) is being mentioned in the drawing. On the top of the Cot BWR 18/19 mm thick plywood have to be provided. Size of the ply will be 6.5' L X 3' W.	80 pcs

THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.
Regd. Office:
"SHILPA BHAVAN"
31, Black Burn Lane, 2nd Floor
Kolkata- 700012.

1. **Both the Technical & the Financial Bid duly signed digitally** are to be submitted concurrently in the Website https://etender.wb.nic.in

2. **Eligibility criteria for participation in tender :**

a) The prospective bidders shall have to have ***UDYAM Certificate and should have own manufacturing set up/factory . In case of non-submission of valid proof of SSI units, the bid will be summarily rejected.***

The bidder shall have to produce the evidence of satisfactory completion of supply of similar items by themselves during the last 3(Three) years prior to the date of issue of this Notice under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government / Govt. Affiliated Institution, necessary supporting documents are required to be attached in this regard.(Non statutory Documents.)

b) An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

c) Appointment / Engagement of sub-contractor is strictly prohibited.

d) Pan Card, Professional Tax receipts Challan for the year 2026-27, GSTIN registration Certificate along with current GST payment receipt to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2026-27) to be submitted. [Non Statutory Documents]

e) The **Working Capital** of the tender shall not be less than **15 (Fifteen) percent** of the estimated amount put to tender out of which minimum 10% shall be own resource. Bank Solvency [above 10% of the Tender Value (Amount put to tender)] Certificate **(not more than one year of issuance tender)**from any Nationalized Bank is to be attested with the Bid Documents at the time of submission of Bid through online.

f) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit on requisite non-judicial stamp paper will have to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).

g) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in 3CD (if mandatory as per turnover) Form are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account, latest audit report in favour of applicant(As per section 44AB of Tax Audit) . No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).

h) **Logo of concerned manufacturer shall have to be embossed on each of the supplied materials.**

i) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).

j) Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.

The Bid should be submitted in two parts in two separate sealed covers digitally super scribing "TECHNICAL BID" and "FINANCIAL BID". FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.E.T. by the 'Tender Committee', formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIET.

3) Payment of bill will be made after successful completion of the work subject to availability of fund and no claim whatsoever will be entertained, if any. Deduction of Income Tax, GSTIN (if required) will be made at source in accordance with the existing rules / Orders. Intending tenderers may consider these criteria while quoting their rates.

4) **The bidder shall have to produce valid ESIC and PF Registration Certificate (if they have not fallen in the purview then a declaration must be submitted in company letter head with workers list). Statutory fees/taxes will be deducted from the bidder as per Govt. norms.**

5) The bidder must have to submit declaration in letter head that they are manufacturer, having a factory. They will also have to declare the total no of employees/workers in the declaration.

6) **Adjustment of Price (increase or decrease)** :- No escalation of cost will be allowed even during the period of extension , if granted by WBSIDCL.

7) If any difference arises concerning supply of materials, the same will be settled by mutual consultations and negotiations or as per West Bengal Govt. norms.

8) No **Mobilization Advance and Secured Advance** will be allowed.

9) **Bids shall remain valid** for a period not less than 180 (One Hundred and Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.

10) Performance security of 10% shall be obtained from L1 bidder if the bid rate is 80% or less as per order issued by West Bengal Finance Department Audit Branch vide no :**4608- F(Y) dated : 18.07.2018.**In that case, the amount should be deposited in the form of Bank Guarantee within 5 (five) days in favour of **"The West Bengal Small Industries Development Corporation Ltd."** after getting intimation from the tendering Authority.

Important Information :-

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time	
1	Date of uploading of NIT Documents online (Publishing Date)	30.09.2026	05.00 P.M
2	Start Date of sale /download of Tender Documents (online)	30.09.2026	06.00 P.M
3	End Date of Sale /Download of Tender Documents	14.10.2026	02.00 P.M
4.	Bid submission start date (online)	01.10.2026	10.00 A.M
5.	Bid submission closing date (online)	14.10.2026	05.00 P.M.

6.	Date of opening of Technical Proposals (online)	27.10.2026 12.00 P.M.
7.	Date of uploading list for Technically Qualified Bidder (online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate	Will be informed later on

B. Location of critical events :

Bid Opening : Office of the Marketing Manager
The West Bengal Small Industries Development Corporation Ltd.
Silpa Bhavan,
31, Black Burn Lane, Kolkata – 700 012

10) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Marketing Manager, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

11) The intending tenderers are required to quote the rate *online only. No offline tender will be entertained.*

12) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers of any tenderer found incorrect/manufactured/fabricated, that the tenderer will not be allowed to participate in the tender and his application will be out rightly rejected without any prejudice. Besides The WBSIDC Ltd. may take appropriate Legal Action against such defaulting tenderer.

13) Before issuance of the work order, the tender inviting authority may verify the original credentials & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favor of the tenderer under any circumstances. Besides the WBSIDC Ltd. may take appropriate legal action against such defaulting tenderers.

14) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: -

a) NIET
b) Technical bid
c) Financial bid.

15) Intending tenderers are required to submit online attested/self-attested photocopies of valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, GSTIN registration Certificate along with current GST payment receipt, Trade License showing manufacturing activity from the respective Municipality, Panchayat etc. [Non statutory documents].

16) If the dates fall on holidays or natural calamity, the dates defer to next working days.

17) In case of inadvertent typographical mistake, the same will be corrected as per norms. The intending tenderer is required to quote the rate in figures as well as in words as mentioned in BOQ.

18) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.

19) The Marketing Manager, WBSIDC Ltd. reserves the right to cancel the N.I.ET. due to unavoidable circumstances and no claim in this respect will be entertained.

20) All bidders are requested to be present either personally or through their authorized representatives in the office of the Marketing Manager, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.

21) Legal issues, if any, arising out of and /or in case of the instant subject to Kolkata Jurisdiction only.

22) ***Qualification Criteria***

The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding: -

a) **Financial Capacity**
b) **Technical Capability comprising of personnel & equipment**
c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c as above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufactured or false, in such cases the eligibility of the bidder/ tenderer/Supplier will be out rightly rejected at any stage without any prejudice. The bidder will also be liable for the criminal proceedings as per law.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online has been annexed for assisting the Manufacturer to participate in e-Tendering.

1. **Registration of Manufacturer/ Supplier.**

Any Manufacturer/ Supplier willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in (the web portal of e-tendering). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature certificate (DSC)**

Each manufacturer is required to obtain a (class –I, class-II , Class-III and bonafide resourceful outsiders) Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. DSC is given as a USB e- Token.

3. The Manufacturer can search & download NIET & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. **Submission of Tenders**

General process of submission: Tenders are to be submitted online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. **Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. ***Non statutory Cover Containing***

i) Valid Professional Tax (PT) deposit challan for the financial year 2026-27, Pan Card, IT return, for the Assessment year 2026-27, GSTIN Registration/clearance Certificate.

ii) Registration Certificate under Company Act. (if any).

iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.

iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)

v) Tax Audited Report in 3 Cd Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – I)

vi) Affidavits (Ref: - format shown in "Annexure- D)

vii) RTGS/NEFT towards cost of tender documents as prescribed in the e-NIT, against the serial of work as applied for concerned with the Work.

viii) Valid documents of SSI Registration. (UDYAM)

AGREEMENT

i. ***Download & upload the same Digitally Signed except quoting rate, quoting rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in technical bid document the tender is liable to be summarily rejected.***

A2. ***Statutory Cover Containing***

i. Bidder should have valid VAT / Sales Tax registration certificate with Acknowledgement, PAN, P-TAX, Labour License, PF & ESI (if not mandatory as per norms then declaration shall have to be submitted), GST Registration Certificate, Bank Solvency [above 10% of the Tender Value (Amount put to tender)], MSME (UDAYM) Certificate, PAN, Partnership deed, Company Registration Certificate, Credential, Completion Certificate, Machineries, P/L 2023-24, P/L 2024-25, P/L 2025-26,

ii. Special Terms, condition & specification of works.

iii. The bidder should have experience of similar nature of works.

iv. **Credential for completion of similar nature of work under the authority of State/ Central Govt. undertaking / Statutory bodies constituted under the statute of the State/ Central Govt. prior to the date of issue of this NIET.**

Note: - Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e. Non-statutory cover and A2, i.e. statutory cover) and also non submission of document in proper perspective, the tender will be liable to be summarily rejected.

B. **Tender committee (TSC)**

i) Opening of Technical proposal:-

Technical proposals will be opened by the Marketing Manager, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) statutory documents should be opened first & if found in order. Cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.

iv) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.

v) Uploading of summary list of technically qualified tenderers.

vi) Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of works for which their proposal will be considered will be uploaded in the web portals.

vii) While evaluating the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time, their proposals will be liable for rejection.

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i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) or **item wise** rate whichever is applicable, online through computer in the space market for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

The audited Balance sheet for the last three years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years

5) **AWARD OF CONTRACT**

i) The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

ii) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

iii) The notification of award will constitute the formation of the Contract.

SD/-

Marketing Manager

Memo No. : …… **Dated: ……/……/2026**

Copy forwarded to the PRO for information with the request for circulation of the NIET widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

SD/-

Marketing Manager

Abridged Copy forwarded for information and wide circulation through his office NOTICE BOARD.

Memo No. :…… **Dated :…./…./.2026**

1) Principal Secretary, Deptt. of MSME & T, 4, Abanindranath Tagore Sanani, Kolkata- 16.
2) Marketing Manager The W.B.S.I.D.C. Ltd. Kolkata-12.
3) Chief Financial Officer The W.B.S.I.D.C. Ltd. Kolkata-12.
4) P.A to the Hon'ble Chairman The W.B.S.I.D.C. Ltd. Kolkata-12.

5) P.A to the Marketing Manager The W.B.S.I.D.C. Ltd. Kolkata-12.
6) Estimating Section, Engineering Division, The W.B.S.I.D.C. Ltd. Kolkata-12.
7) Notice Board, Silpa Bhawan, 2nd floor, The W.B.S.I.D.C. Ltd. Kolkata-12.
8) Office Copy.

SD/-

Marketing Manager
The W.B.S.I.D.C. Ltd.

Annexure - A

SPECIAL TERMS AND CONDITIONS OF TENDER

1) The rates should be quoted item wise separately mentioned in the online BOQ.

2) No payment will be made for unapproved materials.

3) The rate quoted by the bidder shall include the cost of loading, unloading, carrying stacking, in the site, royalty, and all other taxes etc.

4) No extra payment will be made for carrying of materials involving head load/ trolley etc.

5) Work must be completed within scheduled time.

6) Actual quantity of supply of Furniture may be changed subject to decision of the authority.

7) Quantity of supply may vary depending on the requirement.

8) The bidder has to submit credential/ completion certificate for execution of similar type of work in any Govt. offices.

9.) Supply of Furniture /execution of work will be made in conformity with the specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority. No deviation in specification will be accepted. After delivery of the materials/execution of work to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot of Furniture /cancel the work order, blacklisting the respective Manufacturer / Supplier/ Bidder and terminate the contract.

10) Since the work being awarded to the selected Agency is of important nature, the time schedule for all orders must be adhered to, failing which a penalty @ 0.5% per week of the contract value or 10% of the contract value for delay whichever is lower will be imposed and recovered from the agency. Delivery Schedule with destinations will be provided at the time of issuance of work order.

11) In case of failure of performances by the Manufacturer / Supplier/ Bidder, the work may be assigned by this corporation to any other Agency/Manufacturer / Supplier/ Bidder.

12) No payment shall be paid in advance and no loan from any bank or any financial institutions will be recommended against the work order. All payments shall be made by institutional way. The Corporation shall be at liberty to withhold any of the payments in full or part subject to recovery of penalties towards execution of supply order.

13) I.T. will be deducted at source as per Govt. of West Bengal Rule.

14) The Corporation will have the right to call upon information regarding status of delivery at any point of time.

15) Tender with overriding condition will be summarily rejected.

16) The basic rates and statutory tax shall be quoted separately.

17) Delivery will be made at the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained.

18) Extension of time for delivery will be granted on the basis of the written prayer of the Manufacturer / Supplier/ Bidder based on the valid reason. However, no claim of price escalation will be entertained in any manner what-so-ever.

19) The applying Firm shall not assign the work or any part of it to any other person or party without having written permission of the authority.

20) The cost of tender paper received after the stipulated time and date, as mentioned in the e-NIT, due to any reason whatsoever, shall not be considered and the same are liable to be rejected.

21) Technical bids will be evaluated first. Financial bids of only those agencies will be evaluated who are found technically eligible.

22) Bidders should produce valid documents of experience of work with The West Bengal Small Industries Development Corporation Limited or any other Govt. organization in the similar nature of work.

23) All Supporting documents should be enclosed by self-attested.

24) Manufacturers should have their own modern manufacturing facility having strict quality checks at his owned factory.

25) Bidders should Provide Evidence of GST registration certificate indicating also the TIN number.

(26) The bidders may be asked to submit rate analysis if required by the competent authority.

27) **Payment will be made after receiving the same from the indenting authority.**

28) The L1 bidder should have to submit satisfactory performance certificate from the indenting authority before releasing payment.

29) In Case of the tie bid Memo. No. 2320-F(Y) dated 07.06.2022 issued by the Finance Department, Govt. of West Bengal will be followed.

30) Delivery charges will be paid to the bidders if it is received from the Indenting Authority.

31) If there is any objection regarding qualification of any bidder the same should be lodged online to Marketing Manager, The WBSIDCL at **marketing@wbsidcl.in** within 48hrs (Forty Eight) Hours from the date of opening of Technical Evaluation and beyond the said time schedule no objection will be entertained.

33) The bidder must have Manufacturing unit.

Quality Assurance and Workmanship:

i. Only approved brands of items shall be accepted. Samples shall be got approved before taking up full supply/installation.

ii. If required tests on representative samples and/or components thereof shall be got conducted from reputed laboratory as decided by the In-charge.

iii. Samples shall be taken/made as per the direction of the In-Charge in presence of the authorized representative of the Manufacturer. Samples shall be signed and sealed by both the parties. Manufacture's Test certificate for the product being offered is to be provided to the department.

iv. All material shall confirm to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their authorized dealers so that there is no duplicate/spurious makes are used. Notwithstanding all above, contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications. For the items/materials not appearing in the list, the decision of authorized In-charge from purchaser shall be final and binding.

v. The manufacturer shall arrange stage wise inspection of the Furniture at factory of the works by In–Charge or his authorized representative if asked for. Manufacturer will have no claim if the Furniture brought at site is rejected by In-Charge in part or full lot due to bad workmanship /quality. Such Furniture will not be paid for and the contractor shall remove the same from the site of work within 7 days after the written instructions in this regard are issued by In-Charge or his authorized representative.

vi) The /manufacturer shall produce all materials in advance so that there is sufficient time for testing and approving of the material and clearance of the same for use in work. The contractor shall produce test certificates of

all the material in respect of their confirmation to the relevant quotation specifications. All tests required for the materials as desired by the In-Charge shall be at the contractor's cost.

vii) Testing may also be carried out at the discretion of the In-Charge, from the lot of finished product brought at site by the Manufacturer. In case such tests have been carried out by the principal manufacturer at its testing facility, the same will may be provided by the contractor for consideration.

DECLARATION

I/We agree all the terms & conditions as mentioned above and all the information supplied by me/us are true to my/ our best of knowledge.

Seal &Signature of the Bidder
(With Name and Address)

Annexure - B
Specification of Furniture .

Seal &Signature of Manufacturer/ Supplier
(With Name and Address)

Annexure - C

Technical Bid Form (To be filled up) (Technical bid)
Technical Bid for supply of Furniture .

Sl. No.	Particulars	Information
1.	Name of the Manufacturer with Address and Telephone No: Email-Id	
2.	Name and Designation of the authorised signatory	
3.	Mobile Number of the Authorised Signatory.	
4.	GSTIN Registration Number	
5.	CST Number	
6.	PAN number of the company	
7.	Current GST payment Receipt	
8.	Name of product intended to be supplied as per technical specifications	Manufacturing and supply of the required Furniture .
9.	Supply details to the Govt Agencies or other reputed agencies including The WBSIDC Ltd. for the last 3 (Three) years. (enclose copies of supply orders).	
10.	Audited balance sheets for the last 3(Three) years. (enclosed copies).	
11.	Bank details of the company a) Name of the Bank b) Branch address c) Account type d) Account Number e) IFSC Code [Also please enclose a cancelled cheque of above account for ready reference]	
12	Other information if any	

Seal &Signature of the Manufacturer/ Supplier
(With Name and Address)

Annexure - D

AFFIDAVIT

(To be furnished in Non – Judicial Stamp paper of appropriate value DULY NOTARIZED
Ref: (NIET NO: 301/MKT of 2026-27)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the under signed.
2. The under signed also hereby certifies that neither our firm nor any of constituent partner had been debarred to participate in tender.
3. The under signed would authorize and request any bank, person, firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The under-signed understood that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a firm & I have not applied severally for the same job.
6. Certified that I/ We have paid all the dues under Income Tax Act/ GSTIN / Service Tax, PF, ESI or under any other laws applicable to the organisation till date.

Signed by an authorized officer of the firm _____

Title of the Officer _____

Name of the firm with Seal _____

Date _____

Annexure - E

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last two financial years.

(Attach copies of the audited financial statement of the last two financial years)

	Year…… (Rs. In lakh)	**Year……. (Rs. In lakh)**
a) Current Assets: (It should not include investment in any other firm)		
b) Current liabilities: (It should include bank over draft)		
c) Working capital: (a) – (b)		
d) Net worth: (Proprietors Capital or Partners Capital or Paid up Capital + Recovery & Surplus)		
e) Bank loan/ Guarantee:		

Signature of applicant including title and capacity in which application is made