



**THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED**

(A GOVERNMENT OF WEST BENGAL UNDERTAKING)

“SHILPA BHAVAN”, 31, BLACK BURN LANE, KOLKATA – 700012.

Website: [www.wbsidcl.in](http://www.wbsidcl.in) Email: [info@wbsidcl.in](mailto:info@wbsidcl.in)

Memo No.: SB2/ 2176 /2026-27

Dated: 13 /05/2026

**NOTICE INVITING ELECTRONIC QUOTATION No. 01 OF 2026-27 OF THE WBSIDC LTD**

(Submission of Bid through online mode only)

- 1) Executive Engineer, WBSIDCL invites Bids through electronic tender (NIEQ) for from the bonafide, resourceful, and reliable experienced agencies. Job detailed in the table below:

Sl. No.	Name of the work	Estimated Amount (Rs.) (incl. GST)	Application Fees (Rs.)	Earnest Money (Rs.)	Period of Completion	Eligibility of Contractor
1	Comprehensive assessment of existing Drainage Infrastructure, Topographical Survey, and Preparation of a Detailed Project Report (DPR) for Remedial Measures to Mitigate Water Logging at Behala Industrial Park under WBSIDCL.	Rate to be quoted inclusive of all taxes.	1,180/-	50,000/-	45 days	Resourceful Outside agencies (Eligibility Criteria as Mentioned below)

**Note:** In the event of e-filing intending bidder may download the tender document from the website, <https://wbtenders.gov.in> directly by the help of Digital Signature Certificate & necessary Earnest Money & cost of Tender Documents, will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI) and IFSC Code and also e-procurement Ref. No.

**2) Payment procedure:****A. Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:**

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway;
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/local Body/PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.,
- v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

**B. Payment through RTGS/NEFT:**

- i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expire of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv. If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

**C. Refund/Settlement Process:**

- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidder, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date of which

- information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
  - iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidders uploaded to the e-Procurement portal by the tender inviting authority.
  - v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
    - a) EMD of the L1 bidder will automatically get transferred from the pooling account to the account of The West Bengal Small Industries Development Corporation Ltd. along with the bank particulars of the L1 bidder.
    - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
  - vi. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the account of The West Bengal Small Industries Development Corporation Ltd.
  - vii. All refunds will be made mandatorily to the Bank A/C from which the payments of EMD were initiated.

**3) Eligibility criteria for participation in tender:**

The intending bidder must fulfil the following eligibility criteria: -

- a) The prospective bidders shall have satisfactorily completed as a prime agency during the last 5(Five) years from the date of issue of this Notice at least one work of similar nature of DPR Preparation (Drainage Master Plans or Stormwater Management) for Industrial Parks, SEZs, or Urban Townships etc. under authority of State/ Central Govt. undertaking/statutory bodies constituted under the statute of the central/State Govt.

- b) The bidder must have its offices in Kolkata. Agencies operating from outside the state without office(s) in Kolkata will not be considered. Selected Bidder must give the proper address of office in West Bengal and its registered office.
- c) The bidder Must possess Valid Trade Licence, Valid Profession Tax Enrolment Certificate and Profession Tax Registration Certificate with current Profession Tax Payment Challans/current Profession Tax Payment Certificate, as applicable in the state of West Bengal.
- d) The bidder Must possess Valid GST, EPF, ESIC Registration Certificate and Valid Labour Registration Certificate/Licence and Current GST Return.
- e) Amount of Average Annual turnover which should not be less than Rs. 20,00,000/- (Rupees twenty lakhs) only during financial years 2024-25, 2023-24, 2022-23. This turnover must be derived exclusively from Professional Consultancy Services (Engineering, Planning, or Project Management). Turnover from construction works, material supply, or unrelated trades shall not be considered.
- f) The bidder is not blacklisted by any Central/State Government or PSU as of the bid date.

Note: -

- i. Completion certificate should contain a) Name of work (b) Name & address of Client (c) Nature of work executed (d) Date of commencement of work (e) Date of completion of work etc.
- ii. An undertaking should be given stating thereby that the Firm has not been debarred or penalized for any reasons out of work by any Government Department.
- iii. Subletting of contract is strictly prohibited.

**4) Security Deposit:**

A sum of 10% (Ten percent) of the gross amount of each bill shall be deducted from the progressive/final bills of the selected consultant as Security Deposit. The total accumulated Security Deposit shall be retained by WBSIDCL and released in the following manner: The total SD will be refunded only after the successful completion of the entire scope of work, including the Periodical Supervision phase. In the event of a breach of contract, failure to provide accurate design data, or negligence during the supervision phase, WBSIDCL shall have the right to forfeit the accumulated Security Deposit in part or in full, in addition to other penal measures. No interest shall be payable on the Security Deposit or EMD held by the Corporation.

**5) Scope of Work:**

The selected consultant shall provide a comprehensive drainage solution that ensures zero water-logging and efficient discharge management. The scope includes, but is not limited to:

- a) Topographical Survey: DGPS/Total Station survey with 0.5m contour intervals and establishing benchmark levels across the park.
- b) Existing Asset Mapping: Physical inspection and documentation of all existing drains (open/closed), culverts, buildings, sheds and drainage pipes including invert levels and cross-sections, electrical infrastructures, water lines, underground cables etc.
- c) Obstruction Identification: Mapping of utility crossings (water, power, gas) and encroachments causing flow restriction.

- d) Hydrological Analysis: Calculation of peak runoff based on at least 10-year rainfall return periods and land-use patterns of the industrial plots.
- e) Outfall Assessment: Survey of the external discharge point (canal/river/municipal drain) to check for backflow issues or capacity constraints.
- f) Runoff Estimation: Calculation of peak discharge using the suitable method, accounting for the high runoff coefficient of industrial "paved" surfaces.
- g) Remedial Design: Hydraulic redesign of existing network, Design of new missing links and O&M Plan.
- h) Preparation of Detailed Drawings: Layout plans, Longitudinal Sections (L-Sections) and Cross Sections (X-Sections) of all major drains, Architectural & Structural drawings for all the proposed structures.
- i) Preparation of Detailed Project Report (DPR) including project background, need, scope, analysis summary, Implementation Phasing, Feasibility Report, Design Methodology, Hydrological Analysis, Remedial Design, Detailed Estimate for all the proposed components and Cost Estimate (BOQ) based on current Schedule of Rates (SOR) of PWD/CPWD, for Civil, Electrical and Mechanical works, Master Plans, Level Survey, Design Report, SLPD, O&M Plan etc.
- j) Vetting of Structural Drawings any Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur.
- k) Obtaining necessary approvals, NOCs, and other clearances from the concerned authorities, including preparation of all requisite documents, drawings, and submissions as may be required.
- l) Periodical Supervision during the entire course of actual execution of the proposed work and Submission of all necessary documents and attending meetings/conferences, as and when required, in connection with vetting and sanction of the project.

**6) Contact Information:**

For any clarifications, please contact:

Executive Engineer, The WBSIDC Ltd., "Shilpa Bhavan", 4<sup>th</sup> Floor,  
31, Black Burn Lane, Kolkata – 700 012.; email: [Kuntal.debsikdar@wbsidcl.in](mailto:Kuntal.debsikdar@wbsidcl.in)

**7) Technical Bid:**

Technical bid should contain all the documents like Tender documents along with Annexures, General terms & conditions, Instructions to bidders, self-attested copies of all the documents in support of eligibility etc. All documents must be duly filled in, stamped & signed by the bidder. Technical bid should contain 02 (two) covers, Statutory Cover & Non-Statutory Cover.

Statutory Cover should only contain –1) NIT, 2) EMD payment document, and 3) Bidder Information sheet as per Annexure, Declaration. No other documents are to be included in this cover.

Non-Statutory Cover should contain all other mandatory documents as stated below, Legible photocopies of all documents duly attested by the bidder or his authorized representative are to be submitted:

- a) PAN Card, Trade license, GST, EPF, ESIC Registration certificate, Labour Registration Certificate/Licence and Professional Tax Registration certificate and Current GST Return.
- b) Income Tax Returns/Acknowledgements and Form 26AS for three assessment years (AY 2025-26, AY 2024-25, AY 2023-24).
- c) Audited Balance Sheet & Profit & Loss A/c for three financial years (FY 2024-25, FY 2023-24, FY 2022-23).
- d) Firm/Company incorporation documents (Certificate of Incorporation and Memorandum and Articles of Association for companies and Partnership Deed for partnership firms).
- g) Credential Certificate of rendering similar nature service under authority of State/ Central Govt. undertaking/statutory bodies constituted under the statue of the central/State Govt, during the last 5(Five) years from the date of issue of this Notice.
- e) Amount of Average Annual turnover & Working Capital Certificate, duly certified by CA with UDIN, as per the prescribed format attached.

**8) Financial Bid:**

The bidder shall quote a **lump-sum fee** online only in the "Bill of Quantities (BOQ)" in the space marked for quoting rates in 'price schedule' format (Online mode).

The rate shall be inclusive of all professional fees, costs related to surveys, equipment, software licensing, and administrative expenses. The fee must cover all travel, transportation, lodging, boarding, fooding, and out-of-pocket expenses for the consultant's team during site visits and meetings. The rate shall be inclusive of **GST**, all applicable central/state taxes, cess, and levies. No additional claims for taxes will be entertained beyond the quoted price. The Corporation will not provide any accommodation, vehicle, or office space. The agency must make its own arrangements for the entire duration of the contract.

**9) Award of Contract:**

The bidder who meets the technical qualifications and quotes the lowest rate will be considered as the L1 (Lowest) bidder. The L1 bidder will be awarded the work, subject to fulfilling all other terms and conditions of the tender.

**10) Deliverables:**

Sl. No.	Submission Set / Volume	Deliverables Included	Format / Copies
1	Draft Detailed Project Report	Executive Summary, Main Report: project background, need, scope, analysis summary, proposed master plan Implementation Phasing, O&M Plan, Detailed Design, Drainage Master Plan Map with primary, secondary, tertiary drains & outfalls, Calculations: hydraulic, structural, electrical & mechanical design sheets for drains, culverts, pump houses, outfall gates Annexures: survey data, bore logs, rainfall data, Bill of Quantities with abstract of cost for civil, mechanical & electrical works, Rate Analysis based on latest PWD SoR / CPWD / State electrical SoR, Civil Drawings: Plan, L-section, X-section of all drains, Structural Drawings: culverts, outfall protection, silt traps, manholes, retaining walls, Pump house & outfall structure GA and reinforcement drawings, Mechanical Drawings: Pump, sluice gate, penstock, trash rack general arrangement, Piping layout, valve arrangement, mechanical installation details, Electrical Drawings: Single line diagram for pump house, Electrical layout, cabling, earthing, lighting & control panel schematics, Typical details: manholes, gratings, bed protection etc.	2 hard copies + 1 soft copy in editable form. PDF/CAD/Word/Excel
2	Power Point Presentation on Draft DPR	PowerPoint with maps, schematics, cost summary.	2 hard copies + 1 soft copy in editable form. PDF/Word/PPT
3	Final Detailed Project Report	Executive Summary, Main Report: project background, need, scope, analysis summary, proposed master plan Implementation Phasing, O&M Plan, Detailed Design, Drainage Master Plan Map with primary, secondary, tertiary drains & outfalls, Calculations: hydraulic, structural, electrical & mechanical design sheets for drains, culverts, pump houses, outfall gates Annexures: survey data, bore logs, rainfall data, Bill of Quantities with abstract of cost for civil, mechanical & electrical works, Rate Analysis based on latest PWD SoR / CPWD / State electrical SoR, Civil Drawings: Plan, L-section, X-section of all drains, Structural Drawings: culverts, outfall protection, silt traps, manholes, retaining walls, Pump house & outfall structure GA and reinforcement drawings, Mechanical Drawings: Pump, sluice gate, penstock, trash rack general arrangement, Piping layout, valve arrangement, mechanical installation details, Electrical Drawings: Single line diagram for pump house, Electrical layout, cabling, earthing, lighting & control panel schematics, Typical details: manholes, gratings, bed protection etc.	3 hard copies + 1 soft copy in editable form. PDF/CAD/Word/Excel
4	Final BOQ Updated after necessary corrections as per vetted DPR	Bill of Quantities with abstract of cost for civil, mechanical & electrical works, duly Updated after necessary corrections as per vetted DPR.	1 soft copy Excel in editable form. Excel
5	Working Drawings duly signed by Structural Engineer, including Vetted Structural Drawings.	Civil Drawings: Master Plan, Existing as built plan, proposed drainage network, L-section, X-section of all drains, Structural Drawings: culverts, outfall protection, silt traps, manholes, retaining walls, Pump house & outfall structure GA and reinforcement drawings, etc. Mechanical Drawings: Pump, sluice gate, penstock, trash rack general arrangement, Piping layout, valve arrangement, mechanical installation details, etc. Electrical Drawings: Single line diagram for pump house, Electrical layout, cabling, earthing, lighting & control panel schematics, Typical details: manholes, gratings, bed protection, etc.	5 hard copies + 1 soft copy in editable form. PDF/CAD/Word/Excel

**11) Milestone timeline:**

Sl. No.	Phase/Milestone	Timeline
1	Issuance of Work Order	T
2	Inspection, Survey & Data Collection	T+15 days
3	Submission of Draft DPR	T+30 days
4	Submission of PPT Presentation on Draft DPR	T+ 35 days (Note: The actual PPT schedule shall be informed as per direction of the concerned authority.)
5	Submission of Final DPR	T+ 45 days
6	Vetting of DPR	As per Progress.

**12) Schedule of Payment:**

Sl No	Milestone / Deliverable
i)	<b>35% of consultancy fees</b> will be paid after acceptance of DPR by <b>The WBSIDC LTD.</b> in three phases: a. 20 % on Submission of Final DPR. b. 10 % on Submission of Vetted DPR. c. 5 % on acceptance of DPR by WBSIDCL after according of Administrative Approval & Financial Sanction from Department.
ii)	<b>10% of the consultancy fees</b> will be paid after submission of working drawing, Detail BOQ (as per vetting) etc. as mentioned in the <b>Deliverables</b> Clause and on receipt of DPR is duly vetted by the competent authority.
iii)	<b>35% of the Consultancy fees</b> will be paid after rendering Consultancy Services towards submission of the Plan for getting of all the Clearances, Sanctions and Approvals from respective organizations/ Authorities and also vetting of the Project including vetting of structural Drawings from Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur arranging power to the site in consultation with WBSIDCL and WBSIDCL and also for any modification / rectification / correction of Drawings / Plans, as per requirement of the competent authority time to time till getting clearance, sanction.
iv)	<b>20% of consultancy fees</b> will be paid after Supervision, Quality Control and Certification to relevant works.

**13) GENERAL TERMS & CONDITIONS**

- a) The bidder has to furnish all information as required regarding their offer. All correspondence, documents, and bids exchanged between the Bidder and WBSIDCL shall be written in the English language. Failure to comply may disqualify a bidder.
- b) The WBSIDCL reserves the right to reject any or all the tenders, at its discretion, without assigning any reason whatsoever.
- c) The quoted rate must be valid for a period of 180 days from the date of opening of the tender. Bids with shorter validity will be treated as unresponsive and summarily rejected.
- d) If a bidder withdraws or modifies the offer during the validity period, the EMD shall be forfeited. Bidders must be prepared to extend validity if required without changing original terms.

- e) Tenders with incomplete/incorrect information or conditional/subjective offers are liable for rejection.
- f) WBSIDCL reserves the right to seek clarifications or original hard copies of submitted documents. Failure to produce these within the stipulated time will lead to rejection.
- g) In case of a tie among lowest bidders, the provisions of Memorandum No. 2320–F(Y) dated 07.06.2022 of Finance Department, Govt. of West Bengal, shall be followed.
- h) Before issuance of Work Order, credentials will be verified. If any document is found false or fabricated, the Work Order will not be issued and legal measures/blacklisting will be initiated.
- i) The agency shall enter into a formal agreement with WBSIDCL within the time specified in the Work Order.
- j) The agency is responsible for compliance with all Laws/Acts (Minimum Wages, EPF, ESI, etc.) for any personnel or surveyors deployed at the site.
- k) WBSIDCL shall not be responsible for any injury, damage, or loss of life incurred by the agency's employees or experts in the course of their duty.
- l) The selected bidder shall compensate for any loss caused to property due to negligence on the part of personnel deployed by the bidder.
- m) Payment would be released on a milestone basis against bills in triplicate submitted to the CFO. No advance payment will be made.
- n) All legal proceedings arising out of this contract shall be settled by the appropriate court having competent jurisdiction in Kolkata only.
- o) The time allotted for completion of the job shall be deemed to be the essence of the contract. If the time schedule is not strictly adhered to, the contract shall be liable to termination by EE/WBSIDCL with forfeiture of Security Deposit.
- p) Failure to comply with contract provisions shall make the Consultant liable to pay compensation @1% of the quoted amount per day for each day such failure on his part shall continue: Provided that, total amount of compensation so payable shall not exceed 10%(Ten) of the quoted amount.
- q) An agreement shall be executed on Non-Judicial Stamp paper in triplicate within 15 (fifteen) days from the date of bid acceptance, failing which the offer will be cancelled.
- r) All incidental costs for DPR preparation, site visits, and discussions shall be to the account of the tenderer.
- s) No interest will be payable by WBSIDCL on deposited Earnest Money, Security Deposit, or Additional Performance Security.
- t) Conditional tenders shall be straightway rejected and no additional clauses will be entertained.
- u) The Tenderer is advised to visit and acquaint himself with the site conditions at his own cost prior to submission.
- v) Bidders must track all Addenda/Corrigenda issued on [www.wbtenders.gov.in](http://www.wbtenders.gov.in) and upload signed copies. Tenders without relevant Addenda/Corrigenda shall be rejected.
- w) The professional fee and rates quoted in the BOQ shall remain fixed for the entire contract, inclusive of all taxes (GST), overheads, transportation, lodging, and fooding.
- x) WBSIDCL reserves the right to assess the capability and capacity of the bidder in the overall interest of the Corporation.
- y) In no event shall WBSIDCL be liable for special, incidental, or consequential damages arising from the services rendered.
- z) Please note that the selected Bidder will be required to prepare necessary presentations and present necessary presentations for discussions with necessary key personnel, before the Department / Government during various stages of the study as and when required.

**14) FORCE MAJEURE:**

War, invasion, revolution, riots, sabotage, lockouts, strikes, work shut-downs imposed by Government Acts or Legislation or other authorities, acts of God, epidemics, fires, earthquakes, floods, explosions, accidents, sea navigation blockades or any other acts or events whatsoever which are beyond the control of WBSIDCL and which will directly or indirectly prevent completion of the consultancy services within the time specified in the agreement will be considered FORCE MAJEURE. If the Contract is delayed or impeded in the execution of the work by circumstances of Force Majeure as herein defined, then the Agency/ Owner as the case may be, shall, within one week, give notice in writing to the Owner/Agency, of the existence of circumstances of Force Majeure, together with the evidence relied upon.

In the event that the Parties are unable in good faith to agree that a Force Majeure Event has occurred, the Parties shall submit the dispute in writing to the Head of the Corporation, provided that the burden of proof as to whether a force Majeure event has occurred shall be upon the Party claiming a Force Majeure Event.

Neither party shall be considered to be in default or in breach of his obligations under the Contract to the extent that performance of such obligations is prevented by any circumstances of Force Majeure which arise after the date of acceptance of Letter of Intent / Effective Date.

In the event that Force Majeure circumstances continue for a period of more than one month, both the parties may discuss and mutually agree upon the future course of action which may include termination of Contract.

**15) CANCELLATION/TERMINATION OF ORDER:**

In the event of your failure to execute any of the Contractual Obligations, WBSIDCL reserves the right to terminate the contract in full / part or terminate for convenience with payment only for milestones successfully completed, as deemed fit by WBSIDCL, at your Risk and Cost by giving 07 (seven) days' Notice to you. In case of termination of the contract, WBSIDCL reserves the right to get the work done by deploying other Agency/Agencies. Cost incurred for the above will be recovered from your Bill & Security Deposit.

**16) Forfeiture of Security Deposit and Earnest Money & Additional Performance Security, if any:**

On placement of order, if the Agency refuses to take up the job or withdraw his service in midway of the contractual period for any reason whatsoever, then the Earnest money and/or total Security Deposit shall to be forfeited as per discretion of the WBSIDCL and other penal action may be taken as deemed fit.

**17) Arbitration / Settlement of Disputes:**

There is no provision of Arbitration.

If any dispute(s) or difference(s) of any kind whatsoever arise between the parties hereto in connection with or arising out of this contract, the Managing Director, WBSIDCL shall negotiate between the parties hereto with a view to its amicable resolution and settlement within a period of 30 (thirty) days from the date on which the dispute(s) or difference(s) arose.

**18) Important Dates:**

The schedule of issue, submission and opening of Bid Documents is furnished herein below:

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1.	Date of uploading of NIEQ Documents online (Publishing Date)	13/05/2026 up to 06:00 PM
2.	Start Date of sale /download of Tender Documents (online)	14/05/2026 from 10:00 AM
3.	End Date of Sale /Download of Tender Documents	09/06/2026 up to 1:00 PM.
4.	Bid submission start date (online)	14/05/2026 from 10:00 AM
5.	Bid submission closing date (online)	09/06/2026 up to 1:00 PM.
6.	Date of opening of Technical Proposals (online)	10/06/2026 up to 1:00 PM.
7.	Date of uploading list for Technically Qualified Bidder(online)	Will be informed later
8.	Date of opening of Financial Proposals (Online)	Will be informed later
9.	Date of uploading the list of bidders along with their rates through online, also if necessary for further negotiation through offline for final rate.	Will be informed later

**Executive Engineer, WBSIDCL**

Abridged Copy forwarded for kind information to the :-

1. Managing Director The WBSIDC LTD. Kolkata – 12
2. Estate Manager The WBSIDC LTD. Kolkata – 12
3. Chief Financial Officer The WBSIDC LTD. Kolkata – 12
4. Sr. Superintending Engineer The WBSIDC LTD. Kolkata – 12
5. Assistant Engineer (Civil)-I, Sri R.K. Saha The WBSIDC LTD. Kolkata – 12
6. P.S to the M I C, Department of MSME & T,  
Govt. of W.B., Hemanta Bhavan, 1st floor, 12, BBD Bag (East), Kolkata-700001.
7. P.S to the M O S, Department of MSME & T,  
Govt. of W.B., Hemanta Bhavan, 1st floor, 12, BBD Bag (East), Kolkata-700001.
8. Sr. P.S to Additional Chief Secretary,  
Department of MSME & T, Shilpa Sadan, 7th floor, 4, Camac Street, Kol-700016
9. Estimating Section (Civil) The WBSIDC LTD. Kolkata – 12
10. Notice Board, Shilpa Bhavan, (4<sup>th</sup> floor) The WBSIDC LTD. Kolkata – 12
11. Office Copy The WBSIDC LTD. Kolkata – 12

**Executive Engineer, WBSIDCL**

(Annexure-I)

PRE-QUALIFICATION APPLICATION

To  
The Executive Engineer,  
The WBSIDC Ltd.  
31, Black Burn Lane,  
Shilpa Bhavan, Kolkata- 700 012.

Ref: - **N.I.E.Q. No.: \_\_\_\_\_ of 2026-27 (Sl. No. 01) of Executive Engineer, WBSIDC Ltd.**

Name of the Work : Comprehensive assessment of existing Drainage Infrastructure, Topographical Survey, and Preparation of a Detailed Project Report (DPR) for Remedial Measures to Mitigate Water Logging at Behala Industrial Park under WBSIDCL.

Sir,

Having examined the Statutory, Non statutory & NIQ documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of \_\_\_\_\_ In the capacity \_\_\_\_\_duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- (a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

**Enclo:- e-Filling:-**

1. Statutory Documents
2. Non Statutory Documents

Date: -

**Signature of applicant including title**  
and capacity in which application is made.

(Annexure-II)Financial Statement

Ref.: NIEQ of 2026-27, The WBSIDC Ltd.

This is to certify that I / we have verified the consolidated financial statement of \_\_\_\_\_ (Name of the Firm in which application is made) having its Registered Office at \_\_\_\_\_ (address of the Firm). Based on our examination of Books and Records and other documentary evidences, I/ we certify that the financial data of the company given in the balance sheets are details hereunder for the financial year(s) as mentioned below are true and correct.

Sl. No.	Description	FY-2024-25	FY-2023-24	FY-2022-23
1	Net Worth (Calculated on the basis of capital, profit and free reserve available to the firm should be positive)	Rs.	Rs.	Rs.
2	Working Capital	Rs.	Rs.	Rs.
3	Annual Turnover (exclusively from Professional Consultancy Services e.g. Engineering, Planning, or Project Management)	Rs.	Rs.	Rs.

<p>Signature, Name and Designation of Authorized Signatory of applicant including title and capacity in which application is made.</p>	<p>Signature, Name and Designation of Authorized Signatory of Statutory Auditor's Firm / Chartered Accountant Seal of the Audit / Chartered Accountant Firm:  Name of signatory (in Capital):  Membership No:  Firm Registration No:  Mobile No:  UDIN:</p>
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(Annexure-III)

**(To be furnished in Non – Judicial Stamp paper of appropriate value duly notarized)**

**Declaration**

Ref.: NIEQ of 2026-27, The WBSIDC Ltd.

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S \_\_\_\_\_ nor any of constituent partner had been debarred to participate in tender by any Government Department /PSU/Autonomous Body/Local Body etc during the last 5(five) years prior to the date of this e-NIT.
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.
- 5) Certified that I have applied in the tender vide e-NIQ No..... of 2026-27 (Sl. No. ....) in the capacity of individual/as a partner of a firm and I have not applied severally for the same work.
- 6) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm.
- 7) The undersigned also hereby certifies that the Bid shall remain valid for a period not less than 180 (One Hundred eighty) days, after the dead line date for Bid submission.
- 8) I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein.
- 9) I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.
- 10) Certified that, the rate quoted by us in BOQ is inclusive of all the taxes & duties, administrative charge, transportation charge, uniform cost, accessories i.e. torch, umbrella, raincoat etc. and any other charges/overheads/profits/cost of items which are necessary for maintaining work, including GST.
- 11) I, hereby, further declare that all the above information declared hereinabove, is true to the best of my knowledge and belief and in the event of any of the above information is found to be false at a later stage, by the WBSIDCL, the WBSIDCL shall be at liberty to take any action as deemed fit at my/our sole risk and cost.

**Signature & Office Seal of applicant including title and capacity in which application is made.**

(Annexure-IV)**BIDDER INFORMATION SHEET**

1)	Name of the Organisation	
2)	Name of the Proprietor/Partners/ Directors (as applicable)	
3)	Registered Office details, Address Mobile Number Email ID	
4)	West Bengal office details, Address Contact Nos. Email ID	
5)	Nature/status of candidate firm (whether sole Proprietary / Partnership / Private Limited / Public Limited / Public Sector)	
6)	Power of Attorney/Letter of Authority (An attested copy to be enclosed in case the tender/ offer is signed by an Individual other than the sole proprietor)	Enclosed / Not enclosed
7)	GST Registration No.	
8)	PAN No.	
9)	Details of Individual(s) who will serve as Point of Contact/Communication for the Bidder Name & Designation Mobile No. E-mail ID	

**Signature & Office Seal of applicant including title and capacity in which application is made.**

(Annexure-V)**EXPERIENCE PROFILE**

Sl. No.	Name of Project & Location	Name of Client / Employer & Contact Details	Scope of Work / Nature of Assignment	Contract Value (₹ Lakhs)	Date of Completion

Signature & Office Seal of applicant including title and capacity in which application is made.

**Instructions to Bidder:**

- 1) Provide details of similar projects completed in last 5 years. Similar = drainage master plan, storm water DPR, flood mitigation, industrial park infrastructure DPR.
- 2) Attach scanned copy of Work Order/LOA and Completion Certificate for each project listed.
- 3) Projects without supporting documents will not be considered for evaluation. For ongoing projects, indicate % physical progress and attach interim completion certificate from client.