



**THE WEST BENGAL SMALL INDUSTRIES
DEVELOPMENT CORPORATION LIMITED**

A Government of West Bengal Undertaking

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata - 700 012

Phone No. : (033) - 2236 6769
Fax No. : (033) - 2237 6412
Website: wbsidcl.in
e-mail :- info@wbsidcl.in

Memo No. SB2/ 2170 /2026-27

Dated: 11.05.2026

NOTICE INVITING TENDER (Offline) No. 01 OF 2026-27 OF THE WBSIDC LTD.

The Executive Engineer, The WBSIDC LTD, invites *tender* for the work detailed in the table below: (Submission of Bid Offline only)

Sl. No.	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Price of Technical & Financial Bid documents and others Annexure inclusive of GST.	Period of Completion	Defect Liability Period for the purpose of Clause-17 of the Conditions of Contract.	Eligibility of Contractor
1	2	3	4	5	6	7	8
1.	Cleaning of Chocked Storm Water Line, Fixing of Paver Block in Existing Road, Repairing of Window at Pump Room, etc. at Santoshpur Industrial Park (MIRGC), South 24 Pgs.	₹ 95,898/- (With Taxes)	₹1918.00	₹ 118.00	30 (Thirty) days	1 (One) Year	Resourceful Outside Contractor (Eligibility Criteria as per Sl. No 4 Mentioned below)
2.	Cleaning of Jungle at Office Premises, Sanitary Works & Fixing of Door of Toilet, Fixing of PVC Water Storage Overhead Tank at Garia Commercial Park, South 24 Pgs.	₹ 94,024/- (With Taxes)	₹1880.00	₹ 118.00	60 (Sixty) days	1 (One) Year	Resourceful Outside Contractor (Eligibility Criteria as per Sl. No 4 Mentioned below)

1. In the event of tender, bidder may purchased the tender documents physically from the office of Executive Engineer, WBSIDC Ltd. Shilpa Bhavan, (4th Floor) 31, Black Burn Lane, Kolkata-700012 and / or may be downloaded from the website, <https://www.wbsidcl.in> and necessary **Earnest Money** & cost of **Tender**

Documents may be remitted through **demand draft/ pay order** issued from any nationalized bank in favour of **"THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD."**

2. In case of purchase of tender documents, the **Cost of Tender Documents** should be deposited through **demand draft/ pay order** or **Cash** to the office of Executive Engineer, WBSIDC Ltd. Silpa Bhavan, (4th Floor) 31, Black Burn Lane Kolkata-700012 and **EMD** should be submitted through **demand draft/ pay order** during submission of Bid. If the tender documents downloaded from website, <https://www.wbsidcl.com>, the **EMD & Cost of Tender Documents** through **demand draft/ pay order** should be submitted to the office of Executive Engineer, WBSIDC Ltd. Silpa Bhavan, (4th Floor) 31, Black Burn Lane Kolkata-700012 during submission of bid.
3. Bid should be submitted in sealed envelope consisting with **Technical Bid & Financial Bid** in two separate sealed covers super scribing "TECHNICAL BID" and "FINANCIAL BID" along with **EMD & Cost of Tender Documents** through **demand draft/ pay order**. In case of purchase of tender documents, Demand draft / Pay Order of the Cost of tender documents not required to submit during submission of bid.
4. **Eligibility criteria for participation in tender:**
 - a. The prospective bidders shall have satisfactorily completed as a prime agency during the last 5(Five) years prior to the date of issue of this Notice at least one work of similar nature under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government and having a magnitude of **40 % (Forty percent) in one job** of the Estimated amount put to tender. [Technical Bid]
N.B.:- Completion certificate should contain a) Name of work, (b) Name & address of Client, (c) Amount put to tender, (d) Date of commencement of work (e) Date of completion of work.
 - b. An undertaking should be given stating thereby that the Firm has not been debarred or penalized for any reasons out of work by any Government Department. [Technical Bid]
 - c. Subletting of contract is strictly prohibited.
 - d. The prospective bidders shall have in their full time engagement experienced technical personnel, the minimum being one engineering diploma holder for works more than Rs 1,00,000/- at their payroll. (Authenticated documents in respect of qualification and engagement shall be furnished for Technical-Evaluation). [Technical Bid]
 - e. Pan Card, Professional Tax receipts Challan for the year 2025-26, GSTIN registration Certificate to be accompanied with the Technical Bid document. Income Tax (Sara) Acknowledgement Receipt for assessment year (2025-2026, 2024-2025, 2023-2024) to be submitted. [Technical Bid]
 - f. The **Working Capital** shall not be less than **15 (Fifteen) percent** of the amount put to tender out of which minimum 10% shall be of applicant's own resource.
 - g. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive).
 - h. The available Bid capacity (to be calculated on the basis of prescribed format) of the prospective applicant shall not be less than the estimated amount put to tender.
 - i. The prospective bidders should be owned the required plant and machineries of prescribed specifications as shown in format. Conclusive proof of ownership (Tax invoice, Way Bill, Delivery Challan, incorporation in the Balance Sheet as fixed asset) for each plant and machineries in working condition shall have to be submitted. Present location of installation of main Plant and machineries as mentioned in specified format has also to be disclosed. Present status / location of all the Plant and Machineries are needed to be provided. If the same is already engaged in the other works, then name of client along with his contact number should be furnished in the declaration by the intended tenderer countersigned by the client with tentative date of release of such Plant and Machineries where the same are presently engaged. If necessary, authority/ screening committee may inspect Plant and Machineries physically or call for the original documents as proof of Ownership of the same. Plant & Machineries should be owned by the Applicant. [Non Statutory Documents], **For Road works only.**

The Bidder must have valid Electrical Contractors License with Electrical Supervisor holding Supervisor competency on the parts **1,2,4 5,6(a), 6(b),7(a),7(b),9,11 & 12** as per I.E. Rules. **For electrical work only.**

- j. In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in 3CD Form are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account in favour of applicant. No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).
5. Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents).
6. Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application.
7. A prospective outside bidder participating in a single job either individually or as partner of a firm or in Joint Venture shall not be allowed to participate in the same job in any other form.
8. A prospective outside bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm or in Joint Venture. If found to have applied severally in a single job, all his applications will be rejected for that job.
9. Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern. Where there is a discrepancy between the rate in figures & words the rate in words will govern.
10. Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
11. Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.-Op. Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. for the year 2012 along with other relevant supporting papers. [Technical Bid]
12. The prospective Bidder shall establish field testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.
13. The Bid should be submitted in sealed envelope consisting in two separate sealed covers super scribing "TECHNICAL BID" and "FINANCIAL BID" along with demand draft / pay order of EMD & Cost of tender documents. FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.T. by the 'Tender Committee', formed for the purpose. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the Notice Board of this office on the scheduled date and time as mentioned NIT.
14. Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay of Issuance of work order as well as payment, if any. Intending tenderers may consider these criteria quoting their rates.
15. Statutory additions/ and or deductions will be made in the bills whether running A/C or Final as the case may be.
16. **Constructional Labour Welfare Cess @ 1(one) %** of cost of construction will be deducted from every Bill of the selected agency, Vat, Royalty & all other Statutory levy/ Cess will have to be borne by the contractor as per rule.
17. **Adjustment of Price(increase or decrease)** :- No escalation of cost will be allowed even in extension period of time, granted by WBSIDC.
18. Arbitration will be allowed, as per arbitration clause in terms of Clause-25 of the said Tender Form No. 1. So Clause -25 will stand valid only for the work above 100.00 (One Hundred) Lakh while executing contract agreement.

There shall be no provision of Arbitration of contract up to Rs.100.00 (Rupees one hundred) lakh. Hence Clause- 25 of the said Tender Form No. 1 is omitted.

19. **No Mobilisation Advance and Secured Advance** will be allowed.
20. **Price preference** will not be allowed.
21. Agencies shall have to arrange land for creation of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
22. Contractor should have to ensure the engagement of job card holder as unskilled workers of awarded works.
23. **Bids shall remain valid** for a period not less than 180 (One Hundred Eighty) days after the dead line date for Financial Bid/ Sealed Bid submission. Bid valid for a shorter period shall be rejected by the 'Tender Committee' as non-responsive.
24. All materials including bitumen(of All Grade), bitumen emulsion, cement, steel shall be of approved brand in accordance with relevant code of practice and manufacture accordingly and shall be procured and **supplied by the agency at their own cost**. Authenticated evidence for purchase of bitumen, bitumen emulsion, cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

25. **Important Information:- (Date & Time Schedule)**

Sl. No	Particulars	Date & Time
1.	Date of issue / publish /upload of NIT Documents (Publishing Date)	11/05/2026 at 6.00 P.M
2.	Start Date of sale / download of Tender Documents	12/05/2026 at 10.00 A.M
3.	End Date of Sale /Download of Tender Documents	18/05/2026 up to 2.00 PM
4.	Last Date of submission of Bid	18/05/2026 from 11A.M to 2.00 PM
5.	Date of opening of Technical Proposals / Bid	18/05/2026 at 2.30 PM
6.	Date of opening of Financial Proposals	Will be informed later on

A. Location of critical events:

Bid Opening:

Office of the Executive Engineer,
The West Bengal Small Industries Development Corporation Ltd.
Shilpa Bhavan, 4th floor,
31, Black Burn Lane, Kolkata – 700 012

26. **Earnest Money**: The amount of Earnest Money is 2% (Two percent) of the Estimated amount put to tender (as mentioned in the list of schemes) and remitting through Bank Draft / Pay Order of any nationalized bank drawn in favour of "THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD." against the work.
27. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.

The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Executive Engineer, WBSIDC Ltd. reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

28. **Refund of EMD:** The Earnest Money of all the unsuccessful Tenderers deposited in favour of "THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD." along with the Tenders will be refunded by the Executive Engineer, The WBSIDC Ltd. on receipt of application from Tenderers.
29. The intending tenderers are required to quote the rate *offline only. No online tender will be entertained.*
30. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
31. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice. Beside the WBSIDC may take appropriate Legal Action against such defaulting tender.
32. In case if there be any objection regarding Prequalifying the Agency that should be lodged to the Chairman Tender Screening Committee within 2 (two) days from the date of publication of list of qualified Agency and beyond that time schedule no objection will be entertained by the Screening Committee.
33. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances.
34. Prospective bidders shall have to execute the work in such a manner that the work under this NIT is kept maintained at appropriate service level during progress of work and for such a period as mentioned in column 7 of the table under Clause 1 A hereof from the date of successful completion of the work to the entire satisfaction of Engineer-in-Charge. If any defect / damage is found during the period as mentioned above the contractor shall make the same good at his own expense, or in default, the Engineer-in-charge may cause the same to be made good by other workmen and deduct the expense (of which the certificate the Engineer-in-charge shall be final) from any sums that may be then, or at any time thereafter become due to contract or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof. In case of work under Sl. No. 01 under Clause 1 A Refund of Security Deposit shall only be made on after successful completion of work maintaining appropriate service level of works as mentioned above on pro-rata basis i.e. release of security deposit to the tune of **100% of the security deposit** shall be refunded to the contractor on expiry of **(01) One year** from the actual date of completion of the work. Hence, relevant provision of Clause No. 17 of Tender Form 1 stands modified. No interest shall be payable against the security deposit and / or performance security deposit (if any).
35. Provided that in respect of the work of repair or maintenance in nature or a combination thereof, the words three years wherever appearing in this Clause shall be deemed to be **one year** and shall be refundable to the contractor on expiry of one year after the issuance of certificate of completion of work by the Engineer-in-Charge. No interest would be paid against the performance security deposit. (Not Applicable)
36. In case of Ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.
37. Intending tenderers are required to submit online attested/self-attested photocopies of valid enlistment renewal certificate, valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, Trade License from the respective Municipality, Panchayet etc. (in case of S & P Contractors only), [Technical Bid].

38. If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.
39. In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to conform to the prevailing relevant schedule of rates and unit also and / or technically sanctioned estimate.
40. The intending tenderer is required to quote the rate in figures as well as in words as percentage above /below than or at par with the relevant price schedule of rates.
41. No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.
42. Deduction of Tax shall be as below as per provision of section 40 of the W.B. VAT Act, 2003 with effect from 01.08.2006:
- i) 3% (Three Percent) when the contractor is registered under the VAT Act and such registration is valid on the date of making such payment (for which the valid VAT Registration Certificate is to be produced by the contractor along with a declaration from the contractor that his certificate registration is valid to the best of his knowledge and that he will intimate the Executive Engineer, in case of any notice issued by Commercial Taxes Authority regarding the cancellation of his certificate of registration).
 - ii) 5% (Five Percent), in all other cases.
43. Successful Tenderers will be required to obtain valid Registration Certificate & Labour License from respective Regional Labour Offices where construction work by them are proposed to be carried out as per Clauses u/s 7 of West Bengal Building & other Construction Works' Act, 1996 and u/s 12 of Contract Labour Act.
44. In case of Quoting rates, no multiple lowest rates will be entertained by the Department.
45. The Executive Engineer, WBSIDC Ltd. reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- 46. All bidders are requested to be present either personally or through their authorized representatives in the chamber of the Executive Engineer, WBSIDC Ltd. during opening of the Tender, to observe the tender opening procedure.**
- 47. Qualification Criteria**
The Tender Inviting & Accepting Authority through a 'Tender Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-
- a) **Financial Capacity**
 - b) **Technical Capability comprising of personnel & equipment capability**
 - c) **Experience**
- The eligibility of a bidder will be ascertained on the basis of the self attested documents in support of the minimum criteria as mentioned in a, b, c above, and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is noticed either manufacture or false, in such cases the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice. The bidder would also be liable for the criminal proceedings as per law.
- 48. Successful tenderers will be required to observe the following conditions strictly:**
- a) Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and Employees State Insurance Act, 1948 should be strictly adhered to wherever such Acts become applicable.
 - b) Minimum wages to the workers shall be paid according to the rates notified and/or revised by the State Government from time to time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.

- c) Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.
- d) All liabilities arising out of engagement of workers are duly met before submission of bills for payment. If there is any violation of any or all the relevant above criteria during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient

INSTRUCTION TO BIDDERS

SECTION - A

Submission of Tender / Bid:

General process of submission: Tender / Bid are to be submitted through offline stated in Cl.2 in two envelopes at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time.

A. Technical proposal

The Technical proposal should contain:

- i. Bank Draft / Pay Order towards cost of tender documents as prescribed in the NIT, against the serial of work as applied for concerned with the Work. Not required in case of purchase of tender documents.
- ii. Bank Draft / Pay Order towards earnest money (EMD) prescribed in the NIT, against the serial of work as applied for concerned with the Work.
- iii. Valid Professional Tax(PT) deposit receipt challan for the valid financial year 2025-26, Pan Card, IT return, for the Assessment year (2023-24, 2024-25, 2025-26), GSTIN Registration/clearance Certificate.
- iv. Registration Certificate under Company Act. (if any).
- v. Registered Deed of partnership Firm/ Article of Association & Memorandum.
- vi. Power of Attorney (For Partnership Firm/ Private Limited Company, if any).
- vii. Tax Audited Report in 3 Cd Form along with Balance Sheet & Profit & Loss A/c for the last five years(year just preceding the current Financial Year will be considered as year- I)
- viii. Clearance Certificate for the Current Year issued by the Assistant Register of Co-Op(S) (ARCS) bye laws are to be submitted by the Registered labour Co-Op(S) Engineers' Co.- Opt.(S).
- ix. Affidavits (Ref:- format shown in "X" Part "B" (present Work-in-hand) & format for general affidavit shown in 'Y' in work in hand folder.
- x. List of Technical staffs along with their authentically to menials & appointment letter other supporting documents of any.
- xi. Credential for completion of at least one similar nature of work under the authority of state/ central Govt. undertaking statutory bodies constituted under the statute of the state/ state Govt. having a magnitude of 40% (forty percent) of the Estimated amount put to tender during the last 5 (Five) years prior to the date of issue of this NIT is to be furnished.

Note:- Failure of submission of any of the above mentioned documents in specified cover as above in (A1, i.e Statutory cover and A2, i.e Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to summarily rejected.

B. Tender committee(TSC)

- i. Opening of Technical proposal :-
Technical proposals will be opened by the Executive Engineer, The WBSIDC Ltd. or his authorized representative. Intending tenderers may remain present if they so desire.
- ii. Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of work for which their proposal will be considered.
- iii. While evaluation the committee may sum on the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if

these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

C. Financial proposal

- i. The FINANCIAL bid of only those bidders shall be opened who are technically qualified on evaluation according to the predefined qualification criteria as mentioned in this N.I.T. by the 'Tender Committee', formed for the purpose.
- ii. The financial proposal should contain the following documents in one sealed envelope i.e. Bill of quantities (BOQ), Tender Form-I, NIT, the contractor is to quote the rate (Presenting Above/ below/ at par) in the space market for quoting rate in the BOQ.

6. AWARD OF CONTRACT

- i. The WBSIDC reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.
- ii. The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.
- iii. The notification of award will constitute the formation of the Contract.
- iv. The Agreement in Tender Form No 1 WBSIDC Ltd. will incorporate all agreements between the Tender Accepting Authority and the successful Bidder

Executive Engineer

Memo No. SB2/2170/1(1)/2026-27

Dated: 11.05.2026

Copy forwarded to the PRO for information with the request for circulation of the NIT widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.

Executive Engineer

Abridged Copy forwarded for information and wide circulation through this office NOTICE BOARD

1. Managing Director The WBSIDC LTD. Kolkata – 12
2. Estate Manager The WBSIDC LTD. Kolkata – 12
3. Sr. Superintending Engineer The WBSIDC LTD. Kolkata – 12
4. Chief Financial Officer The WBSIDC LTD. Kolkata – 12
5. Assistant Engineer (Civil)-I, R. K. Saha The WBSIDC LTD. Kolkata – 12
6. P.S to the M I C, Department of MSME & T, Govt. of W.B., Hemanta Bhavan, 1st floor, 12, BBD Bag (East), Kolkata-700001.
7. P.S to the M O S, Department of MSME & T, Govt. of W.B., Hemanta Bhavan, 1st floor, 12, BBD Bag (East), Kolkata-700001.
8. Sr. P.S to Additional Chief Secretary, Department of MSME & T, Shilpa Sadan, 7th floor, 4, Camac Street, Kol-700016
9. Estimating Section (Civil) The WBSIDC LTD. Kolkata – 12
10. Notice Board, Shilpa Bhavan, (4th floor) The WBSIDC LTD. Kolkata – 12
11. Office Copy The WBSIDC LTD. Kolkata – 12

Executive Engineer
The WBSIDC LTD.