



DESPATCH

**THE WEST BENGAL SMALL INDUSTRIES
DEVELOPMENT CORPORATION LIMITED**

A Government of West Bengal Undertaking

CIN U74140WB1961SGC025037

"SHILPA BHAVAN"
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Memo No. SB2/0433/2023- 24

Dated:- 03/01/2024

NOTICE INVITING EXPRESSION OF INTEREST No. 01 OF 2023-2024. 2nd Call. OF THE WBSIDC LTD.

**EMPANELMENT OF AGENCIES from eligible Architects / Consultants/ Firms/ Engineers/Company
FOR PREPARATION OF DPR.**

1) INTRODUCTION :

The West Bengal Small Industries Development Corporation Ltd. (W.B.S.I.D.C. Ltd.) was established in the year 1961 under the aegis of Micro, Small, Medium Enterprises & Textiles (MSME&T) Department (the then C&SSI Department) with the sole objective of promotion and growth of Micro, Small & Medium Enterprises throughout the state by providing infrastructure, catering scarce raw materials and also by extending marketing support to the MSMEs having low investment capacities but high potentiality in respect of employment generation. Thus over the years, the W.B.S.I.D.C. Ltd. has been grown as a trusted friend and guide to the MSMEs and playing a significant and pivotal role in socio-economic development through employment generation.

During the years, the W.B.S.I.D.C. Ltd. has developed 52 (Fifty Two) nos. of industrial and commercial estate widely scattered all over the state. All the estates have been developed in prime location wherein land and sheds for setting up of industries has been allotted at subsidized rates with all modern infrastructural facilities. This has helped a large number of MSMEs towards industrial growth as well as originated extensive employment to enrich the state economy.

Now this Corporation is taking up various steps for setting up New Industrial Estates / Commercial Estates all over West Bengal and therefore this Corporation is keen to take up for **Empanelment of Architects / Consultants / Firms/ Engineers/Company** so as to encourage the SSI Units for making Small Scale Industries.

Agencies already doing such type of job may also apply.

2) OBJECTIVES :-

The WBSIDC Ltd intends to empanel Architects / Consultants / Firms/ Engineers/Company who have proven experience in preparation of Detailed Project Report for Industrial / Commercial Estates with modern Infrastructural Facilities / Buildings / Super Markets / Sanitary & Plumbing Works/ Sewage and Effluent Treatment plants / Fire Fighting Works/ Surveying and Leveling with Contour Map / Soil Testing/ Resistivity Survey /Flexible pavement Design/ CBR Testing etc. in different Industrial / Commercial Estates and Buildings for newly created Industries. The DPR shall include technical suggestions, design/ design layouts, detailed estimates for civil, mechanical & electrical works, technical specification for civil structures, machineries, electrical items and all other components included in it, waste management solutions etc. there by ensuring safe, better and hygienic surrounding.

3) Earnest Money.

The intending agencies are also to deposit **Earnest Money** against Empanelment in terms of **Security Deposit** amounting to Rs.50,000.00 (Rupees Fifty Thousand) only payable by Bank Draft/Pay Order of any Nationalized Bank drawn in favour of “ **THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.**” payable at Kolkata along with the bid/quotation or through RTGS/NEFT.

N.B :- Submission of EOI, without Earnest Money Deposit (EMD) will be treated as informal and liable for rejection.

4) Fees Structures:

Sl.	Engagement Criteria	Maximum Consultancy Fees (in percentage of Project Cost)
1	In case of preparation of DPR excluding Supervision, Quality Control, Checking of Measurement, Certification of Bills etc.	1 % (including GST)
2	In case of preparation of DPR including Supervision, Quality Control, Checking of Measurement, Certification of Bills etc.	2 % (including GST)

N.B.

For determination of Consultancy Fees the Total Project Cost (Civil, Electrical & Fire, etc.) shall be capped at **Rs.20 (Twenty) Crore**. The rate is inclusive of cost of fooding, lodging, transportation & all other incidental charges.

Note :-

The works will be assigned on receipt of Financial Bids from the empaneled Consultants by serving at least of 7 (Seven) days short notice, the quoted rate of Consultancy Fees shall be limited to Maximum Rate of Consultancy Fees i.e., 'Agreed Consultancy Fees' as mentioned under Clause No.5 and any rate above the Rate of Agreed Consultancy Fees' shall not be entertained.

Agreed Consultancy Fees (ACF) = _____ %age (1% or 2%, as per allocation of work which shall be mentioned at the time of issuing financial bid letter)

Quoted Consultancy Fees = (ACF - (ACF x _____ % rate to be quoted by the Consultant)).

*Quoted Rate by Consultant shall not be above than ACF.

However, WBSIDCL reserves the right to assign the work to any empaneled Consultant at the agreed fees considering the priority and urgent basis.

SPECIFIC FORMAT FOR QUOTING THE RATE.

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I/We do hereby agree to render services for the above mentioned work at the rate of.....% (In Figure)
(..... (In Word) percent Below /AT PAR the terms & condition laid down in
this office letter bearing memo no. dt.

N.B. This will only be applicable while the participants will quote the rate in the prescribed Format. Intending Participants may seek solution in respect of quoting rates, if feels necessary.

5) Payment Schedule :-

Sl No	In case of preparation of DPR including Supervision, Quality Control, Checking of Measurement, Certification of Bills etc.	Sl No	In case of preparation of DPR excluding Supervision, Quality Control, Checking of Measurement, Certification of Bills etc.
i).	20% of consultancy fees will be paid after acceptance of DPR by The WBSIDC LTD. in three phases: a. 10% on Submission of Final DPR. b. 5% on Submission of Vetted DPR. c. 5% on acceptance of DPR by WBSIDCL after according of Administrative Approval & Financial Sanction from Department. Payment will be considered on DPRs of Civil, Electrical & Fire separately according to the respective Project Cost.	i)	40% of consultancy fees will be paid after acceptance of DPR by The WBSIDC LTD. in three phases: a. 20% on Submission of Final DPR. b. 10% on Submission of Vetted DPR. c. 10% on acceptance of DPR by WBSIDCL after according of Administrative Approval & Financial Sanction from Department. Payment will be considered on DPRs of Civil, Electrical & Fire separately according to the respective Project Cost.
ii)	15% of the consultancy fees will be paid after submission of working drawing, Detail BOQ etc. as mentioned in the Deliverables under Clause No. 8 and on receipt of DPR is duly vetted by the competent authority based on the Project Cost of Civil, Electrical & Fire separately according to relevant works.	ii)	30% of the consultancy fees will be paid after submission of working drawing, Detail BOQ etc. as mentioned in the Deliverables under Clause No. 8 and on receipt of DPR is duly vetted by the competent authority based on the Project Cost of Civil, Electrical & Fire separately according to relevant works.
iii)	15% of the Consultancy fees will be paid after rendering Consultancy Services towards submission of the Plan for getting of all the Clearances, Sanctions and Approvals from respective organizations/ Authorities i.e., sanction / regularization of the Building Plans from the local Municipal Corporation/ Panchayet/ other appropriate authority and Provisional NOC from the Department of WBF&ES and also vetting the structural Drawing from Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur arranging power to the site in consultation with WBSEDCL and WBSIDCL	iii)	30% of the Consultancy fees will be paid after rendering Consultancy Services towards submission of the Plan for getting of all the Clearances, Sanctions and Approvals from respective organizations/ Authorities i.e., sanction / regularization of the Building Plans from the local - Municipal Corporation/ Panchayet/ other appropriate authority and Provisional NOC from the Department of WBF&ES and also vetting the structural Drawing from Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur arranging power to the site in consultation with WBSEDCL and WBSIDCL

	and also for any modification / rectification / correction of Drawings / Plans, as per requirement of the competent authority time to time till getting clearance, sanction and approvals based on the Project Cost of Civil, Electrical & Fire separately according to relevant works.		and also for any modification / rectification / correction of Drawings / Plans, as per requirement of the competent authority time to time till getting clearance, sanction and approvals based on the Project Cost of Civil, Electrical & Fire separately according to relevant works.
iv)	50% of consultancy fees will be paid after Supervision, Quality Control, checking of measurements and Certification of bill based on the Project Cost of Civil, Electrical & Fire separately according to relevant works.		

N. B:- Payment schedule (in case of preparation of DPR **including** Supervision, Quality Control, Checking of Measurement, Certification of Bills etc.) will be applicable, if allotted in the job and also subject to approval of the Competent Authority.

Necessary EOI documents and specification /terms & conditions of work / supply may be obtained in any working days up to 2 p.m. on or before 11.03.2024 (from above office) against application for Permission.

Intending bonafied Agencies may submit their Letter of Acceptance (LOA) on the basis of approved rates of this Corporation along with PAN/ GST Registration /Professional Tax Clearance/ Credentials etc. and other registration /enlistment / empanelment in Govt. Departments. / P.S.U.s / High Court/ Banks etc. for empanelment of Architects / Consultants / Firms/ Engineers/Company under WBSIDC Ltd.

6) Important Information (Date & Time Schedule): -

Last date of Submission of Application for issue of EOI document	:	11.03.2024 Up to 2.00 P.M
Issue of EOI document	:	From 10.01.2024 to 11.03.2024 during Office hours
Last date of submission of EOI	:	11.03.2024 up to 2.00 P.M
Date of opening	:	11.03.2024 at 2.30 P.M

- ❖ The Applicant, who is to be a reputed firm of Architects / Consultants / Firms / Engineers/Company shall be a single entity i.e proprietorship, partnership or company/ Limited Company shall be allowed.

N.B : The Letter of Acceptance (LOA) on the approved rates of this Corporation should be submitted through off- line on or before 11/03/2024 up to 2.00p.m .

7) SCOPE OF WORK:

- a) To conduct feasibility study as to establishment of modular plot/modular Building based estate and submit a draft report for approval of the authority to finalize the master plan.
- b) To submit the final feasibility study report after obtaining approval of the authority to draft feasibility report.
- c) To draw and submit a draft master plan on the basis of feasibility study report so approval .
- d) To submit the final master plan after obtaining approval of the management to draft master plan.



- e) To submit the draft DPR containing BOQ and Drawing (excel and Auto Cad format and also in Online BOQ format) along with general arrangement drawing for approval of the authority.
- f) To submit the final DPR containing BOQ and Drawing (excel and Auto Cad format and also in Online BOQ format) duly vetted after obtaining approval of the authority.

6.1) Scope of work relating to “proposed work (Civil)”:-

- i) Detailed Architectural & Structural Drawing, Design duly signed by empanelled Architect / LBS and Structural Engineer in order to compliance for according necessary sanction / regularization of the Building Plans from the Appropriate Authority as per their norms and for according Provisional NOC from the Department of WBF&ES as per their norms and Estimate and structural drawing with structural stability certificate by registered / Empanelled Structural Engineer shall have to be vetted from Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur etc.
- ii) Providing design (duly vetted) of Rigid / Flexible pavement and specifications of the item of works to be executed in the project.
- iii) Rendering Consultancy Services towards submission of the Plan for getting of all the Clearances, Sanctions and Approvals from respective organizations/ Authorities i.e., sanction / regularization of the Building Plans from the Appropriate Authority and Provisional NOC from the Department of WBF&ES and also for any modification / rectification / correction of Drawings / Plans, as per requirement of the competent authority time to time till getting clearance, sanction and approvals. **The Statutory Fees of any competent authorities shall be borne by WBSIDCL directly.**
- iv) Submission of Detailed estimates in the online BOQ format downloaded from NIC e-procurement system of proposed work with all facilitating components, Administrative Building, Boundary Wall and Gate with Security Room, Internal Road, Overhead Reservoir; Underground Reservoir; Pump House, Electrical Sub-station building, MV/LV electrical distribution network, Fire Fighting System, Street Lighting, Electrical Wiring in Administrative Building and other infrastructures as mentioned in scope of work.
- v) Detailed Working Drawings and Estimates for the different buildings and general infrastructures like Land Development, Internal Road, Water Distribution Network, Drainage network with outfall to existing canal, Sewerage network, land scaping with plantation.
- vi) Detailed Working Drawings Design & Estimates for the Fire preventing measures including D. G. back up etc. and location for the entire land for proposed sites as required as per fire norms including Firefighting Distribution System showing dia of ring main, street hydrant etc. as per requirement with location.
- vii) Detailed drawing, design & estimate for the interconnecting pipe line from the deep tube wells and reservoirs and pump room showing dia. of pipe and depth as per requirement with location.
- viii) Detailed drawing, design & estimate for the Pump Houses as per requirement with locations shall have to be prepared and submitted.
- ix) Detailed drawing, design & estimate for the Sub Station Building with structural stability certificate by registered Structural Engineer as per requirement with location.
- x) Detailed drawing, design & estimate for the interconnecting pipe line from the deep tube wells and reservoirs and pump room showing dia of pipe and depth as per requirement with location shall have to be prepared and submitted.

- xi) Analysis of rate for all non-schedule items along with at least 03(three) nos. of supporting quotation as per requirement.
- xii) Preparation and submission of BOQ: - Estimation on the total cost of the project as per the current PWD schedule w.e.f. 01.11.2017 with current corrigenda is to be followed along with/without GST for submission in on-line BOQ for tendering purpose.
- xiii) The term "proposed work (Civil)" means the civil part of the work:-
 - I) To which the instant work of preparation and submission of DPR pertains; and
 - II) To which shall eventually be executed and completed by calling separate tenders and/or otherwise therefore.
- xiv) Supervision and submission of completion certificate and as built drawings . Detailed drawings design & estimate for landscaping, Horticulture & Gardening . Any changes in Designs & Drawings necessary for the project and as suggested by the Engineer – In – Charge or Higher Authority of WBSIDCL during the progress of work & till completion of the project , shall have to be done by the selected bidder free of cost . Also , any other unavoidable changes deemed necessary for DPR shall be done by the selected bidder free of cost.

6.2) Scope of work relating to the proposed work (Electrical) :

- i) Electrical layout plan showing technical specification (as per clause-9) along with Single line power diagram of the entire project are to be provided.
- ii) Distribution wiring with earthing attachment including LED light fittings & fixtures and main & sub-mains are to be considered in the BOQ.
- iii) Any special requirements of the concerned authority i.e. zone of Air conditioning, Computers and others electrical equipment's such as LAN & Internet connection along with other hardware's etc. are also to be considered in the BOQ along with layout drawing.
- iv) Total electrical connected load and demand load of the project including the details of machineries along with load details are to be submitted. Regarding machine load, the same has to be finalized in consultation with the beneficiary of the project & WBSIDCL.
- v) Compound lighting along with drawing is to be considered in the BOQ.
- vi) Computer system with inbuilt isolation transformer UPS, Battery with necessary wiring are to be considered in the BOQ.
- vii) Back up D.G. capacity with AMF panel should be finalized by the consultant as per discussion with the concerned authority and accordingly the same should be incorporated in the BOQ. The details of the machines which will be operated by the DG is to be submitted in consultation with the beneficiary & WBSIDCL.
- viii) The lightning protection system of the building, if required, is to be incorporated in the BOQ. Special lighting protection system with chemical earthing, if required is to be incorporated in the BOQ.
- ix) Water supply arrangements along with water pump motor sets (Submersible/Centrifugal/Mono Block) of required capacity are also to be considered in the BOQ, the calculation of selection of pump is to be submitted mentioning head and capacity.
- x) The BOQ, drawing of lift well, lift indicating capacity and the sanctioning of the same from DOE shall also be in the scope of the Consultant.



- xi) LED sign board, telecommunication systems are also to be considered by the consultant during the submission of BOQ as per discussion with the concerned authority.
- xii) Service connection cost to the project building, pump house and other common services payable to WBSEDCL/CESC are to be considered in the estimate for which SLPD, layout plan & BOQ to be submitted after discussion with the beneficiary authority & WBSIDCL.
- xiii) In the case of Sub-Station building/ MV-LV electrical Distribution network, preparation of required lay-out plan, basic electrical scheme and approval the same from the DOE shall also be in the scope of the consultant. The estimated cost along with quotation from WBSEDCL/CESC is to be provided in the cost estimate for obtaining service connection from concerned power authority WBSEDCL/CESC.
- xiv) Roof top on grid solar power system with maximum capacity is to be incorporated in the BOQ as per discussion with the concerned authority. Necessary permission from CESC/WBSEDCL will also be under the scope of work of the consultant.
- xv) The estimate will be framed mainly on the basis of published W.B. Govt. PWD schedule (latest) of rates and for all non -scheduled items, necessary analysis of rates along with price list copy and/or quotation (minimum 03 nos) are to be enclosed along with the BOQ.
- xvi) Special type lighting, earthing, sound system and projector arrangement is to be incorporated in the BOQ as per discussion with the concerned authority.
- xvii) The provision for CCTV and fire alarm system along with all other related items are to be incorporated in the BOQ as per discussion with the authority. Necessary drawing is to be submitted by the consultant accordingly.
- xviii) Soft copy of all drawings (in AutoCAD and PDF format), BOQ (in excel format) etc. are to be sent to the e-mail id of the concerned Assistant Engineer (Elec.) (aeewbsidc@gmail.com) and hard copies in four(04) sets for draft DPR and final Six(06) sets after finalization of the draft DPR.
- xix) No conditional /incomplete quotation will be accepted under any circumstances.
- xx) The intending quotationer is required to quote the rate in figures as in words in the price offer sheet.
- xxi) The firefighting system including calculation for selection of main pump, jockey pump as per required discharge & Head with dedicated diesel engine driven fire pump and allied control gears are to be considered in the BOQ and obtaining NOC from WBFS. Firefighting scheme complying recommendation of WBFS shall have to be prepared and submitted along with DPR.
- xxii) Necessary co-ordination to be extended with CESC /WBSEDCL/ and or local Body for getting quotation /estimate for electrical infrastructure work.(Substation or Medium-Low voltage Distribution network) inside of I.E. One Electrical Engineer should be present during the site inspection by the WBSEDCL/CESC.

NOTE:

- After discussion with all the above points with the concerned Authority, the BOQ and the drawings will be prepared as per direction of head of the Electrical wing of the WBSIDC Ltd.
- Concerned Authority means, the department whose project work will be executed by WBSIDCL.



8) General guidelines on design basis (Electrical) for all Consultants engaged for the preparation of DPR of different Industrial Estates.

- i) Distribution wiring with stranded copper wire along with earthing attachment for all electrical energy efficient lights (colour as approved by the authority), fans, plugs, call bell, LED signage, power plug, computer points and AC power points as per requirements of the concerned authority including cabling (Al cable) are to be considered.
- ii) Inspection-cum-loose wire boxes of suitable sizes not less than (150mm x 100mm x 65mm) MS Box have to be incorporated in the schedule of work mainly for false ceiling room and individual pipe with wires is to be laid for individual points.
- iii) Earthing is to be considered for pipe earthing as per PWD schedule / specification / relevant I.S. Code. Special earthing if required is to be considered.
- iv) The lightning protection system (if required) of the building/project is to be considered.
- v) Steel/LED signage and antique decorative type lighting (indoor and outdoor) matching with the environment are also to be considered by the Consultant during the submission of BOQ. The matter should be finalized as per discussion with the concerned authority and WBSIDCL Engineers.
- vi) 1.1 KV grade., 3 x 1.5 sq.mm. Stranded PVC copper wire (Ph. N & E) is to be considered as an outgoing of SPNDB for distribution wiring (i.e. light, fan, plug & call bell).
- vii) 1.1 KV grade. 2 x 2.5 sq.mm. (Ph. & N) and 1 X 1.5 sq.mm. (E) stranded PVC copper wire are to be considered for 3 pin 16 Amp, power plug socket drawn from SPNDB.
- viii) 1.1 KV grade. 2 x 6 sq.mm. (Ph. & N) and 1 X 4 sq.mm. (E) stranded PVC copper wire to be considered as an in comer of SPNDB.
- ix) Minimum 1.1 KV grade. 4 x 16 sq.mm. (Ph. & N) and 2 X 10 sq.mm. (E) stranded PVC copper wire are to be considered as an in comer of HTPN as per load.
- x) All outgoings MCB rating of SPNDB will be 250V, 6A, B-Series of PWD approved make.
- xi) 32Amp, 250V PWD approved make and one 250 V, 40A isolator (PWD approved) are the considered as an in comer of SPNDB.
- xii) The ratings of outgoings MCBs of HTPN (Light) will be 250V, 16A, B-Series and incomer will be 63A / 100A isolator for 4 way / 6 way as per loading.
- xiii) In the case of VTPN (Power), incomer isolator and outgoing MCBs ratings will be selected as per load.
- xiv) For lighting HTPN outgoing MCB will be B-Series and for Power HTPN outgoing MCB will be C-Series.
- xv) Circuit loading/SPN/TPNDB loading should be as per PWD specification with minimum 20% spare Capacity.

Note :-

The Consultant shall also have to render consultancy services, if desire and approved by the Authority, during execution and till completion of the project. This includes necessary addition / alteration / correction / modification of drawings, designs etc. (if any) as per site condition during execution of the project as per working drawing and to make arrangement for obtaining completion certificate from appropriate Authorities viz. Local Municipal Corporation / WBFS / WBPCB & other Govt. bodies as may be required.



9) DELIVERABLES:

N.B : Proper executable deliverables (detail engineering drawings/document) shall be submitted such that selected Agency can execute the work without further engineering/directives at site for WBSIDCL.

- i) 04 (Four) sets of the Draft detailed project report two (02) copies to civil wing and two(02) copies to electrical wing including drawing and online presentation as per direction of the Engineer-in Charge.
- ii) Draft Design calculations, Drawings, BOQ – 04 (Four) sets of Hard copy and 1 set of soft copy .
06 (Six) sets of the final detailed project report three (03) copies to civil wing and three (03) copies to electrical wing) including drawing, design and calculation sheet duly vetted by the Government Engineering Institution like Jadavpur University / Indian Institute of Engineering Science and Technology- Shibpur / IIT – Kharagpur / NIT – Durgapur.
- iii) Bill of Quantities & Cost Estimates (As per Current PWD SOR both for Electrical & Civil) –6 (Six) sets of hard copy + 1(One) soft copy (in excel format and also in online BOQ Format).
- iv) Detailed Design Report and Drawings – 3 (Three) sets of Hard Copy + 1 (One) Soft Copy (in Autocad and Pdf. Format).
- v) Working Drawings - 6 (Six) sets of hard copies + 1 (One) Soft Copy (Architectural, Structural and Electrical also)
- vi) Original copies of sanctioned plan both Architectural and Structural along with photocopies of 10 (Ten) Sets.
- vii) Completion certificate from the appropriate Authority of any Municipal Corporation & appropriate Authorities .

10) Empanelment Criteria:-

A. Essential Qualifications For Empanelment of Agencies:-

Should have 03 (Three) years' experience for DPR preparation Works in different Govt. Deptts./P.S.Us/High Court/Banks etc. and having a strength of minimum required key professional staffs/ Associates , i.e 02 (Two) nos of Architects having Post Graduate Degree in Architecture, 02 (Two) nos of Structural Engineers (Civil), 02(Two) nos Graduate Electrical Engineer having degree in Bachelor of Electrical Engineering, 02(Two) nos of Sanitary & Plumbing Engineers/Expert, 02 (Two) Nos of Fire Consultants, 02 (Two) Nos of Land Scapping Consultant and 02(Two) Nos of H.V.A.C (Heat Ventilation and Air Condition) Consultant.

B. Agency should have completed at least Two (2) Projects during the last 03 (Three) financial years;

C. Bidders failing to meet these criteria or not submitting requisite supporting proof as specified in this above are liable to be rejected during the Technical Evaluation.

The Corporation shall not be responsible for any delay in receiving the Proposal and reserves the right to reject any or all Proposals without assigning any reason thereof.

11) TERMS AND CONDITIONS: -

- i) The Agency shall provide full details of the DPR as per desire of this Corporation.
- ii) The Agency should physically verify the identity and boundaries of the property.
- iii) The Agency will be responsible for the findings/suggestions/implications of the report on the assignment allotted to him / them.
- iv) If necessary, the Agency will provide photographs of the property for which the DPR was performed and sketch plan should also be provided with.
- v) The report should be in univocal and specific terms without any proviso.
- vi) Any misconduct in the professional capacity will render the empanelment liable to be cancelled, and also to make good the loss suffered by the Corporation due to such act of misconduct. For this purpose, the decision of the Corporation shall be final and bindings.
- vii) Fees for DPR preparation will be given separately for each work order on submission of final report. No advance payment will be granted.
- viii) The Corporation at any time may review the panel of Agency for listing / delisting without assigning any reason therefor and no claim shall be entertained in this regard.
- ix) GST Registration Certificate and Permanent Account Number should be submitted in the bill. Up-to-Date G.S.T. Return shall have to be submitted by the Agencies along with each and every bill, otherwise no payment shall be made to the agency.
- x) Under any circumstances the Agency will not use any legend containing the Corporation's name or logo, in its letter-head, signboards, nameplates etc.
- xi) Empanelment of the Agency does not automatically signify appointment or right to be appointed by the Corporation for the DPR preparation works and the Corporation reserves the right to employ any other Agency of its choice beyond the empanelled Agency. In that case the empanelled Agencies will have no right to enforce the Corporation to allot all works of DPR preparation, only to the empanelled Agencies.
- xii) Security deposit @ 10% will be recovered from the bill to cover security amount of total value of work so executed. 1% (One percent) labour welfare cess will be deducted from each bill/bills. The security deposit will be refunded after 03 (Three) months from the date of satisfactory completion of work.
- xiii) Statutory **addition /and or deduction** will be made for all other taxes from the progressive bills as per Govt. Rules and Regulation.
- xiv) The words "Architects" / "Consultants"/ "Firms"/"Engineers" /"Company" /"Firm"/ "Bidders" wherever appearing in these contract documents shall be deemed to be synonymous and shall have the same meaning as word "Agency".
- xv) **All documents to be produced in original as and desires by this Corporation for verification, for the purpose of empanelment.**
- xvi) **The Proposed empanelment will valid till further order.**

12) EVALUATION PROCESS

Evaluation of Proposals

- a) The Corporation would subsequently examine and evaluate Technical Proposals in accordance with the Empanelment Criteria.
- b) The Corporation reserves the right to accept or reject any or all Proposal without showing any reason and no request for alteration, modification, substitution or withdrawal shall be entertained by the Corporation' in respect of such Proposals.

13) Qualification / Eligibility Criteria.

- A. The firm should have a minimum of 3 (Three) years' experience in Govt./Semi Govt. / exposure in following:
 - i) Designing of Architectural, Civil, Electrical, Air conditioning, Fire Fighting, Sewage and Effluent Treat Plant, Sanitary & Plumbing Works, Drainage System works, Land Scapping, Factory and Office Admn building etc.
 - ii) Designing, drawing and preparing of BOQ with the help of PWD schedule rates and capability of analyzing the rates of "Non- schedule items" with market analyzed rates including authentic supporting quotations of at least 03 (three) nos. for each analysis.
 - iii) Must demonstrate good sense of aesthetic look.
 - iv) Must have requisite graduate Civil Engineer and Electrical Engineer with minimum 5 (Five) Years' experience.
- B. The firm should provide the following items as "Technical Details" in their proposal for consideration:
 1. Educational Qualifications and other academic details
 2. Timeframe for completion of the outlets / making functional of outlets
 3. Should have submitted the concept plan of the proposed outlet.
 4. Cost estimate of the project at the confirm shape.
 5. Timeframe of giving deliverables.
 6. Registration certificates of Kolkata Municipal Corporation/ Local Municipal Corporation.

14) Financial Capacity

Average annual turnover of firm / company shall not be less than Rs. 2.00 Crore per annum in last 3 (Three) financial years completed as on 31st March 2023.

15) CANCELLATION / TERMINATION OF ORDER

- a. If the performance of the Consultant is not as per the scope or the Consultant fails to perform as per the agreed Terms of Reference (TOR), the Client reserves the right to terminate the engagement with right to claim damages, loss etc. (to the extent of fees payable hereunder) subject to service of prior notice of 1 month in writing upon the other parties to rectify the performance or remedy the default, provided Consultant fails to remedy such default within such 1 months' notice or any period stated in such notice.
- b. The time allotted for completion of the job shall be deemed to be the essence of the contract and the work shall throughout the stipulated period of the contract be proceeded with due diligence. If any stipulation as to the time schedule is not strictly adhered to by the consultant, the contract shall be liable to termination by EE/ WBSIDCL with forfeiture of Security Deposit in settlement of the damages sustained by the Corporation due to such non- performance on the part of Consultant. Furthermore, in case of failure on the part of Consultant to comply with any of the provisions of the contract, he shall be liable to pay compensation @1% of the quoted amount per day for each day such failure on his part shall continue: Provided that, total amount of compensation so payable shall not exceed 10%(Ten) of the quoted amount.

- c. An agreement shall have to be executed by the successful bidder on Non-Judicial Stamp paper in triplicate as per prescribed pro forma within 3(Three) days from the date of acceptance of his Bid, failing which the offer will liable to be cancelled without any further communication in this regard.
- d. Arbitration jurisdiction will be the jurisdiction of Calcutta High Court.


Executive Director-II
The WBSIDC Ltd.

Memo No. SB2/0433 (1) /2023-24

Dated:- 03.01.2024

Copy forwarded to the PRO for information with the request for circulation of the NIEQ widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.


Executive Director-II

Memo No. SB2/0433(2) /23 /2023-24

Dated:- 03.01.2024

- | | |
|---|--|
| 1. The Chief Accounts Officer, | The WBSIDC LTD. Kolkata – 12 |
| 2. Estate Manager, | The WBSIDC LTD. Kolkata – 12 |
| 3. Superintending Engineer | The WBSIDC LTD. Kolkata – 12 |
| 4. Technical Advisor (Electrical) | The WBSIDC LTD. Kolkata – 12 |
| 5. Executive Engineer | The WBSIDC LTD. Kolkata – 12 |
| 6. Assistant Engineer-I (Civil) Sri R.K.Saha | The WBSIDC LTD. Kolkata – 12 |
| 7. Assistant Engineer-II (Civil) Sri P Sahu | The WBSIDC LTD. Kolkata – 12 |
| 8. Assistant Engineer-III (Civil), Sri Rabi Basak | The WBSIDC LTD. Kolkata – 12 |
| 9. Assistant Engineer-I (Electrical) Sri G.De | The WBSIDC LTD. Kolkata – 12 |
| 10. P.S to the M I C, Department of MSME & T, Govt. of W.B, Hemanta Bhavan, 1st floor, 12, BBD Bag (East)
Kolkata-700001. | |
| 11. P.S to the M O S, Department of MSME & T, Govt. of W.B., Hemanta Bhavan, 1st floor, 12, BBD Bag (East)
Kolkata-700001. | |
| 12. P.A to the Hon'ble Chairman | The WBSIDC LTD. Kolkata – 12 |
| 13. P.S to Principal Secretary, Department of MSME & T, Shilpa Sadan, 7 th floor, 4, Camac Street, Kol-16 | |
| 14. P.A. to Chief Executive Officer , WBIIDC DJ-10, DJ Block, Sector-II, Bidhannagar, Kolkata-700091, W.B. | |
| 15. P.A. to Managing Director, WBIDC | PROTITI, 23, Abanindranath Tagore Sarani, (Camac Street) Kol-17 |
| 16. P.A to the Managing Director | The WBSIDC LTD. Kolkata – 12 |
| 17. The Accountant, Engineering Division, | The WBSIDC LTD. Kolkata – 12 |
| 18. Sub Assistant Engineer (Civil), | The WBSIDC LTD. Kolkata – 12 |
| 19. Sub Assistant Engineer (Electrical) | The WBSIDC LTD. Kolkata – 12 |
| 20. Estimating Section, Engineering Division (Electrical), | The WBSIDC LTD. Kolkata – 12 |
| 21. Estimating Section, Engineering Division,(Civil) | The WBSIDC LTD. Kolkata – 12 |
| 22. Notice Board, Shilpa Bhavan, 2 nd floor, | The WBSIDC LTD. Kolkata – 12 |
| 23. Notice Board, Shilpa Bhavan, 4 th floor, | The WBSIDC LTD. Kolkata – 12 |
| ✓ 24. Office Copy. | |


Executive Director-II