



DESPATCH

NIEQ No. - 01 of 2025-2026 WBSIDC Ltd.

**THE WEST BENGAL SMALL INDUSTRIES
DEVELOPMENT CORPORATION LIMITED**

A Government of West Bengal Undertaking

CIN : U74140WB1961SGC025037

"SHILPA BHAVAN"
31, Black Burn Lane,
Kolkata - 700 012

Phone No. : (033) - 2236 6769
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Memo No. SB2/0002/2025-26

Dated:- 03.04.2025

NOTICE INVITING ELECTRONIC QUOTATION No. 01 OF 2025-2026 OF THE WBSIDC LTD

The Executive Engineer, WBSIDC LTD, invites **NIEQ** for conducting consultancy work from the Bonafide Registered Architect / Consultant / Engineers/Surveyors having experience in the similar nature of Consultancy Job detailed in the table below : (Submission of Bid through **online** only)

Sl. No	Name of the work	Estimated Amount	Application Fees (Rs.)	Earnest Money (Rs.)	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
1.	Preparation of Concept Plan, including a Commercial Feasibility Report and Cost Budgets, for a proposed multistoried commercial building on 0.74 acres of land at Mouza - Chakramrai, JL No. 98, LR Plot No. 620, Khatian No. 503, under Kumarganj Block, Nackkati, Dakshin Dinajpur.	Rate to be Quoted (With Taxes.)	236.00	6000.00	30 (Thirty) days	WBSIDCL Engineering Division	Bonafide registered Architect /Consultant/ Engineers (Eligibility Criteria as per Sl. No 3. Mentioned below)

Note: In the event of e-filing intending bidder may download the tender document from the website, <https://etender.wb.nic.in> directly by the help of Digital Signature Certificate & necessary **Earnest Money** & cost of **Tender Documents**. (Non-refundable)

Necessary Earnest Money will be deposited by the bidder electronically: online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the **EMD** from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI) and IFSC Code and also e-procurement Ref. No.

2. Payment procedure:

A. Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway;
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/local Body/PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.,
- v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

B. Payment through RTGS/NEFT :

- i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expire of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv. If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/RIs etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

C. Refund/Settlement Process:

- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidder, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date of which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will

mean the date on which information on Award of Contract (AOC) to the L1 bidders uploaded to the e-Procurement portal by the tender inviting authority.

- v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
 - a) EMD of the L1 bidder will automatically get transferred from the pooling account to the account of **THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.** along with the bank particulars of the L1 bidder.
 - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/ PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- vi. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the account of **THE WEST BENGAL SMALL INDUSTRIES DEVELOPMENT CORPORATION LTD.**
- vii. All refunds will be made mandatorily to the Bank A/C from which the payments of EMD & Tender Fees (if any) were initiated.

3. **Eligibility criteria for participation in tender:**

- i. The prospective bidders shall have satisfactorily completed as a prime agency during the last 5 (Five) years prior to the date of issue of this Notice at least one work of similar nature under the authority of State/Central Govt., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government [Non Statutory Documents]

- a. **N.B.:- Completion certificate should contain a) Name of work, (b) Name & address of Client, (c) Amount put to tender, (d) Date of commencement of work (e) Date of completion of work.**

- ❖ Necessary documents like copy of Pan Card, up to date valid Professional Tax Registration Certificates, Challans etc. Valid GSTIN Certificates are to be submitted.

4. **Important Information:-**

A. (Date & Time Schedule)

Sl. No.	Particulars	Date & Time
1.	Date of uploading of NIEQ Documents online (Publishing Date)	03/04/2025 up to 06:00 PM
2.	Start Date of sale /download of Tender Documents (online)	04/04/2025 from 10:00 AM
3.	End Date of Sale /Download of Tender Documents	03/05/2025 up to 2:00 PM.
4.	Bid submission start date (online)	04/04/2025 from 10:00 A.M
5.	Bid submission closing date (online)	03/05/2025 up to 2:00 PM.
6.	Date of opening of Technical Proposals (online)	05/05/2025 at 2:00 PM
7.	Date of uploading list for Technically Qualified Bidder(online)	Will be informed later on
8.	Date of opening of Financial Proposals (Online)	Will be informed later on
9.	Date of uploading the list of bidder along with their rates through online, also if necessary for further negotiation through offline for final rate.	Will be informed later on

- 5) If **EMD @ 2%** of quoted amount exceeds Rs 6000.00 (Rupees Six Thousand) only in case of work in Sl. No 1 and Sl.No.2 mentioned in the NIEQ, additional amount shall have to be paid in the form of D.D./P.O. etc. drawn in favour of "**The West Bengal Small Industries Development Corporation Ltd.**" Payable at Kolkata on acceptance and before execution of agreement as per the prescribed pro forma available from down loaded copies of original documents duly uploaded on to the e-tender web portal of this corporation.

N.B :-

- ❖ The corporation reserves the right to accept or reject any or all quotations without showing any reason what-so-ever.
- ❖ No **CONDITIONAL/ INCOMPLETE QUOTATION** will be accepted under any circumstances.

6) SCOPE OF WORK & DELIVERABLES

The scope of work covers but not limited to the following: -

- 1) Preparation of three distinct concept plans, including 2D and 3D visualizations, and a comprehensive Power Point presentation outlining the design concept, land use patterns, and area utilization strategies as per applicable bye laws of concerned authority.
- 2) Conduct a market analysis and feasibility study, incorporating site-specific data, SWOT analysis, and assessment of surrounding development trends to evaluate the site's commercial potential and development opportunities.
- 3) Preparation of Rough Cost budget of the proposed project based on prevailing PWD/CPWD rates.

Note :-

- 1) The consultants have to make necessary presentations and shall be available for discussions with necessary key personnel, before the Department / Government during various stages of the study as and when required.
- 2) The consultant has to submit 3 copies for each of the deliverables in hard copy and soft copy of all reports and Auto CAD drawings. All the designs, data and editable version of the reports shall be submitted in the soft copies.

7) Fees Structure:

Payment shall be made after successful completion of work.

8) General Conditions:

- Price bid shall be quoted in online BOQ only. No offline Quotation will be entertained.
- The rate shall be for the whole Work inclusive of GST and all other taxes.
- The rates and the price quoted by the bidders shall be fixed for the entire duration of the contract and shall not be subject to any adjustment, changes, escalation, etc. under any circumstances.
- In case of any dispute with regard to interpretation of any section as contained in this NIEQ or as may arise by and between the contracting parties the same shall be referred to Managing Director, WBSIDC whose decision shall be Final and binding on all the parties.
- The rate shall be inclusive of all charges, travel and other incidental, food & Lodging costs, etc.

The bid must be kept valid for 6 (Six) months from the date of opening. In exceptional circumstances WBSIDC may solicit the bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing by fax / mail. WBSIDC reserves the right to cancel all or any of the quotations as received. The work order (AOC) will be given for the work as per relevant rules and regulations after examining the quotations. WBSIDC reserves the right to order either in part or full of the tender scope.

9) Submission of Tenders

General process of submission: Quotations are to be submitted through online to the website stated in Cl.2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

A1. Statutory Cover Containing

- i. RTGS/NEFT towards cost of tender documents as prescribed in the e-NIQ, against the serial of work as applied for concerned with the Work.
- ii. RTGS/NEFT towards earnest money (EMD) prescribed in the e-NIQ, against the serial of work as applied for concerned with the Work.
- iii. Special Terms, condition & specification of works.

A2. Non statutory Cover Containing

- i. Valid Professional Tax(PT) deposit receipt challan for the valid financial year 2022-23, Pan Card, IT return, for the Assessment year 2023-24, GSTIN Registration/clearance Certificate, Current GST payment receipt.
- ii. Registration Certificate under Company Act (if any).
- iii. Registered Deed of partnership Firm/ Article of Association & Memorandum
- iv. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- v. Tax Audited Report in 3 Cd Form along with Balance Sheet & Profit & Loss A/c for the last three years(year just preceding the current Financial Year will be considered as year -I)
- vi. List of Technical staffs along with their authentically to menials & appointment letter other supporting documents of any.
- vii. Affidavits (Ref:- format shown in Annexure "III")

Note:- Failure of submission of any of the above mentioned documents in specified cover as above (A1, i.e., Statutory cover and A2, i.e., Non-statutory cover) and also non submission of document in proper perspective, the tender will be liable to summarily rejected .

B. Tender committee(TSC)

- i. Opening of Technical proposal :-
Technical proposals will be opened by the Executive Engineer, The WBSIDC Ltd. or his authorized representative electronically from the web site using their Digital Signature Certificate.
At the same time the Technical proposals which will be received through off-line will also be opened.
- ii. Intending tenderers may remain present if they so desire.
- iii. Cover (folder) statutory documents should be opened first & if found in order, cover (Folder) for non statutory documents will be opened. If there is any deficiency in the documents the tender will summarily be rejected.
- iv. Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender committee.
- v. Uploading of summary list of technically qualified tenderers.

- vi. Pursuant to scrutiny & decision of the tender committee the summary list of eligible tenders & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- vii. During evaluation, the committee may summon the tenderer to seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

C. Financial proposal

- i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above/ below/ at par) online through computer in the space market for quoting rate in the BOQ.
- ii. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

10) Penalty for suppression / distortion of facts

i) If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, this office may take appropriate legal action against such defaulting tenderer.

ii) Any non-performance / indiscipline / violation of contractual obligation either through complaints or otherwise would be taken up by WBSIDC and they would have the right to call for written explanation and impose financial penalty ranging from 5% to 20% of the billable amount. If the occurrence of the same is repeated twice, then the WBSIDC shall have the right to terminate the contract.

11) Dispute:

In case of any dispute, decision of the Superintending Engineer, WBSIDC Ltd. shall be final and binding on all the stakeholders.

12) AMENDMENT TO DOCUMENTS:

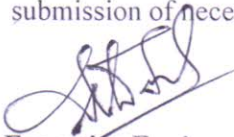
At any time before submission of Proposals, WBSIDC may, for any reason modify the documents by amendment. Any amendment shall be issued in writing through addenda. Addenda will be uploaded in WBSIDC website. WBSIDC may at its discretion extend the deadline for the submission of proposals.

13) LEGAL JURISDICTION:

If any dispute or difference arises regarding any other terms and conditions of the order including its execution, such dispute/difference shall be subject to settlement under the jurisdiction of Courts in Kolkata only.

14) CANCELLATION / TERMINATION OF QUOTATION:

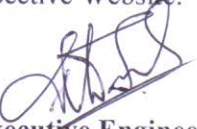
The time period for effecting complete the job shall have to be treated, as the essence of the contract. The WBSIDCL reserves the right to repudiate the contract if the above period is not strictly adhered to. In the event of failure in completing the job within above stipulated completion time, the above order may be cancel on submission of necessary notice in this regards and security deposit will be forfeited.


ccdy
Executive Engineer
THE WBSIDC Ltd

Memo No. SB2/0002/1(1)/2025-26

Dated: 03.04.2025

Copy forwarded to the PRO for information with the request for circulation of the NIT widely as per norms through advertisement in the renowned/ widely circulated News Papers along with one No. C.D. for incorporation in the respective Website.


cc:by
Executive Engineer
THE WBSIDC Ltd

Memo No. SB2/0002/2(09)/2025-26

Dated:- 03.04.2025

Copy forwarded and information to the:

1. Principal Secretary, Department of MSME&T, Govt. of W.B., Shilpa Sadan, 7th Floor, 4, Abanindranath Tagore Sarani, Camac Street, Kolkata – 700 016
2. Superintending Engineer The WBSIDC LTD. Kolkata – 700012.
3. Assistant Engineer –I(Civil) Sri R.K. Saha The WBSIDC LTD. Kolkata – 700012
4. P.A to the Managing Director, The WBSIDC LTD. Kolkata – 700012
5. P.A to the Executive Director-II, The WBSIDC LTD. Kolkata – 700012
6. Accounts Section of Engineering Division, The WBSIDC LTD. Kolkata – 700012.
7. Sub Asstt. Engineer, Sri Pallab Hawlader, Malda Commercial Park, Netaji Market, Rathbarri More, P.O. & Dist.-Malda, Pin-732101.
8. Estimating Section, Engg. Division (Civil/Electrical), The WBSIDC LTD. Kolkata – 700012
9. Notice Board, Shilpa Bhavan, (2nd floor,/ 4th floor) The WBSIDC LTD. Kolkata – 12

✓ 10. Office Copy.

cc:by
Executive Engineer
The WBSIDC Ltd.